



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SRI ADI CHUNCHANAGIRI WOMEN'S COLLEGE,
CUMBUM**

**SRI ADI CHUNCHANAGIRI WOMENS COLLEGE CUMBUM - KUMILY ROAD
CUMBUM THENI DISTRICT**

625516

www.sacwc.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

HISTORY

**"If we build a Temple,the Hindus will gather,
If we build a Mosque,the Musilms will gather,
If we build a Church,the Christians will gather,
If we build an Educational Institution,all will gather".**

Thus our institution fosters the empowerment of rural women through higher education.

Sri Adi Chunchanagiri Women's College had its humble beginning in July 1996 with a total strength of 36 students. Now it offers 10 UG, 5 PG and 4 M.Phil. Programmes, 1 Diploma and 11 Certificate courses with the strength of around 1500 students. The college has been recognised under section **2(f) and 12(B) of UGC Act, 1956.**

Aims and Objectives

1. Rural Women Empowerment
2. Academic Excellence
3. Character Building
4. Economic Independence
5. Environmental Consciousness

Courses Offered

Our college offers 10 UG , 5 PG and 4 M.Phil programmes, 1 Diploma and 11 Certificate Courses.

Permanent Affiliation

In the year 2016, the Institution got permanent affiliation for all the 10 programmes.

Curricular Activities

1. **Lesson Plan** preparation based on Handbook
2. Number of working days is strictly followed as per the guidelines of affiliated university
3. Conduct of **CIA** according to the dates in Handbook.
4. Organise Guest Lectures, Seminars, Workshops and Conferences
5. Faculty members act as the members of Board of Studies

Co-curricular Activities

The Institution encourages co-curricular activities such as **NSS, YRC, RRC, Eco Club** and **Consumer club**.

Extracurricular Activities

Along with Academics, the students participate in various level of Sports events and competitions. To exhibit their inherent talents, the institution organizes **SAC FIESTA**, the intra-collegiate Fine Arts competition every year.

Vision

To impart quality based education in all its dimensions to the rural womenfolk in order to bring out their self-assertiveness and empowerment.

Mission

- To increase the women literacy rate of rural region
- To produce physically and mentally strong women who can face challenges at local and global level
- To bring out the inherent potentials from women thereby augmenting their contribution to the development of the nation
- To produce life-skills and soft skills thereby enabling their economic independence
- To empower women so that they can face challenges in their personal and professional life
- To develop academically bright women with an orientation towards environmental values

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Committed Management
- Serving to increase the women literacy
- Experienced, qualified and well equipped faculty members
- Good pass percentage and students strength
- Increasing demand for all programmes every year
- Giving priority to Ethical and Cultural values
- Good relationship with all Stakeholders

Institutional Weakness

- Absence of research centre
- Lack of sponsored Research projects
- Efforts to be taken by faculty and students to receive recognized awards
- Less number of seminars, conferences and inter-collegiate meets
- Less campus placements

- Students' ineffective communication skills in English

Institutional Opportunity

- Opportunity for the rural women students to progress from UG till M.Phil for various programmes
- To offer more programmes in UG and PG
- To get Autonomous status
- To create women entrepreneurs in agriculture based industries
- To improve the skills of the students through National Skill Development Mission
- To establish 'Community College' with funding from UGC

Institutional Challenge

- To enable the rural students with poor economic background to excel in life
- To improve communication skills of first generation learners in English
- To enable the women staff to become lifelong learners
- To achieve good ranking in NIRF
- To make the girl students to become entrepreneurs in agri-based industries.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College has a Vision and Mission to uplift the rural womenfolk through the curriculum of the affiliated Mother Teresa Women's University, Kodaikanal. The college prepares an **Academic Calendar** for the effective curriculum delivery. The College Offers 10 UG programmes, 5 PG programmes, 4 M. Phil programmes, 1 Diploma and 11 Certificate Courses . Eighteen percentage of Staff participate in various bodies of the affiliated University; this enables the college to give feedback on Curriculum. The College follows CBCS, recommended by the affiliated University, which has limited academic flexibility. In this CBCS pattern, Choices are available to the students in all UG, PG and M. Phil programmes in Part I, Skill based Elective and Other Non major Elective.

The highlight is cent percent enrollment of students in Add-on programme. Mother Teresa Women's University curriculum incorporates crosscutting issues like Gender, Environment, Human values and Professional ethics into the curriculum. Keeping in view of the holistic development of the students, the college also offers courses on Art and Craft, Driving Technology, Communicative English, Vermicompost and Mushroom cultivation, Food Processing and Preservation as Add-on Programmes. Depending on the necessity, students undertake internship and field visit to update their knowledge in the Subject. Feedback on Curriculum is obtained from stakeholders, analysed and action has been taken.

Teaching-learning and Evaluation

The college has good students' strength and students are admitted as per the Reservation policy of Tamil Nadu Government for self-financing courses. Students from neighbouring state - Kerala also prefer this college.

The average enrollment is 85% during the last five years, and priority given to students belonging to SC/ST, slow learners and economically weaker students. The students who excel in sports are accommodated under the Management quota with free education, boarding and lodging. The college has a healthy Teacher:Student ratio of 1:25. ICT classrooms, Language Lab, Educational CDs, and **Inflibnet** accessibility form basis for student centric methods of Teaching and Learning. Preparation of Lesson Plan well-in advance enables teacher to effectively deliver the curriculum.

The college has Mentor system, with a Mentor: Mentee Ratio of 1:22 that deals with academic and stress related issues of students. The Management ensures filling up of vacancies of staff from time to time for effective teaching and learning process. Some staff are with Ph.D. Degree and many are pursuing Ph.D. The college has well experienced teachers and a few teachers are from the neighbouring state - Kerala.

The evaluation of curriculum is done by the Continuous Internal Assessment and Summative examination as prescribed by the affiliated University. Grievances regarding CIA are effectively taken care by Grievance Redressal Cell. Programme Outcome, Programme Specific Outcome and Course Outcome aim at holistic development of students. The pass percentage is 98%, reflecting the institution has effective curriculum delivery.

Research, Innovations and Extension

The College has a Research Committee to scrutinize the proposals of Research Projects. The College is offering 5 PG programmes and 4 M.Phil programmes. One staff is an approved Research Guide. The College has received fund from TNSCST ,Chennai to organise programme on "Creation of Scientific Awareness" for Farmers/SHG/Students in Theni District. The College is offering add on programmes like 'Vermicompost and Mushroom Cultivation' and 'Food processing and Preservation' that enable the students to become Self employable.

Plagiarism is avoided by sensitizing students on the consequences of plagiarism. The PG, and M.Phil students have project work. The College at present use Online Plagiarism to detect Plagiarism in students Dissertations before they are sent to University for Evaluation. The staff members have published research papers in Journals approved by UGC. Staff have published 69 papers in Conference Proceedings during the last five years.

Extension activities are carried out by the Co-curricular wings such as NSS, RRC and YRC as well as ECO Club and Consumer Club. The Extension activities are carried out in collaboration with NGOs, Hospitals, District Administration, Local Administration, Public Health Departments etc. Involving in Extension work enables our staff and students to know the social issues of this region. Staff also have received Awards for excelling in Extension work.

The College has collaborated with many Industries/Estates/Hospitals/Dairy/DIC of nearby area for internships, so that students develop hands on experience in their subjects. The College has 56 numbers of MoUs for the benefit of Students.

Infrastructure and Learning Resources

The college campus measures about 16.83 acres with three storeyed building provides adequate facilities for teaching and learning. There are 51 class rooms inclusive of 10 ICT class rooms, and 8 laboratories. The

infrastructure has Secretary cabin, Joint Secretary cabin, Principal cabin and Department Staff rooms. The reception invites the visitors with neat furniture.

There are 3 Computer laboratories with student computer ratio of 2:1. The Auditorium is with the seating capacity of 1500 persons and a Seminar Hall with 300 persons capacity. Each department is provided a system with Wi-Fi connection.

The automated General library has an area of 3960 Sq.Ft. with sufficient number of books, journals and magazines. The playground is of approximately 1.8 acres with field track as well as Courts for various games. There is an Indoor Stadium and a well-equipped gymnasium. Being a women's College, the entire campus is completely covered by a Compound Wall.

There are adequate toilet facilities for staff and students. The RO processed drinking water is supplied to students. Dustbins to dispose degradable and non-degradable wastes are placed throughout the campus.

White Washing of buildings and painting of furniture are carried out at regular intervals. The computers, air-conditioners, equipments and instruments are serviced by **AMC** during warranty period. To ensure accuracy of the instruments and equipments calibration is done regularly by service personnel. Generators ensure regular supply of electricity. There are effective mechanisms to tackle voltage fluctuations and regular supply of water.

Student Support and Progression

The college aims to produce students as confident, independent and empowered individuals. Nearly 30% of the students are benefited by various scholarships and freeships provided by the government. The College Management provides free admission to students who excel in sports and fee concession to poor students. To prepare students to face globalization, the college conducts 8 capability enhancement and development schemes, which includes guidance for competitive exams, soft skill development, Yoga and Meditation. The college takes care of the academic and career progression of students.

As a means of motivating students to be '**Entrepreneurs**', the college organizes programmes in '**Vocational Education and Training**'. **Grievance Redressal Cell, Anti Sexual Harassment Cell and Anti ragging Committee** function transparently to redress the students' grievances, sexual harassments and ragging cases.

In India, there is a tendency that women's progression to higher education is lower than men, but the college feels happy that many of our students progress to higher education (22%).

A few of our students have represented the Mother Teresa Women's University, Kodaikanal in national level All India Women's University in **Athletics, Discus Throw, Kabaddi and Volley Ball** and have secured prizes. Every year the college produces significant number of university Blues. The cultural activities are carried out under the umbrella of '**SACFIESTA**'. There is an active College Union, takes responsibility in establishing a structured partnership with Management, teachers and parents. The Institution has an Alumni Association which contributes for the growth of the institution academically and financially.

Governance, Leadership and Management

The college has a well-defined decentralized organization structure to co-ordinate the academic and

administrative functions of the college. The Vision and Mission of this college is to promote women education in the rural area of Cumbum valley. The Founder Secretary meets the Principal and HODs periodically to discuss about the day-to-day affairs of the college. **IQAC** sends feedback to Management through the Principal. Periodical meetings are conducted between the **IQAC** and Heads of the Department.

The Institution practices decentralization and participative management to groom leadership qualities by involving staff and students in various committees. **IQAC** suggests various strategies to the Management for the upliftment of the Institution such as Automation in library, **INFLIBNET** provision, expansion of the college infrastructure, signing MoUs, Students and staff welfare.

IQAC has enabled implementation of e-governance in Planning and Development. **IQAC** organizes development programmes to enhance the professional competency of Faculty members. Standard performance appraisal is available for teaching and non-teaching staff.

The institution has an effective mechanism to monitor efficient use of financial resources which are subjected to external and internal audit. Reader's Club and financial support for publications are some of the best practices promoted by **IQAC**. **IQAC** reviews the teaching learning process by obtaining feedback from stakeholders. Because of these initiatives, number of Students strength, Pass percentage, Staff involvement in Research and updation of library have increased.

Institutional Values and Best Practices

A country develops with the development of women; hence **IQAC** along with Women Cell carried out many programmes to sensitize girls on various topics related to Women Health and Women Empowerment.

The college has an eco-friendly green campus which instills environmental values among students. Waste composting and Vermicompost practices sensitize students on agriculture waste utilization. The Campus enabled with solar energy makes the students become aware of renewable energy and use of LED bulbs focuses on electricity conservation.

Solid waste management is done with the segregation of degradable and non-degradable wastes where the degradable wastes are used as organic manure for Guava Farm. Non-degradable wastes like plastic bottles, cans and plastic containers are sold out for recycling process. The college also takes care of e-waste management. The college carries out green initiatives such as plastic free campus, rain water harvesting, paperless office and planting new saplings. The campus is not only the environment friendly but also differently abled friendly.

The college inculcates ethical and moral values along with academic excellence. Hence, the college organizes programmes/activities to increase consciousness about constitutional values. Programmes related to national festivals like Diwali, Onam, Pongal, Ramzan etc and birth/death anniversaries of great Indian personalities are organised. The college has well defined professional ethics and professional code suggested by statutory bodies. There is a complete transparency is followed in academic and administrative activities. The staff and students strictly follow the Code of Conduct defined by the Management.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI ADI CHUNCHANAGIRI WOMEN'S COLLEGE, CUMBUM
Address	Sri Adi Chunchanagiri Womens College Cumbum - Kumily Road Cumbum Theni District
City	CUMBUM
State	Tamil Nadu
Pin	625516
Website	www.sacwc.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	G.Renuga	04554-273777	9994296599	-	sacwc96@gmail.com
IQAC Coordinator	V.Vani	-	9976618910	-	vaniv1973@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	10-07-1996

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tamil Nadu	Mother Teresa Women's University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	12-04-2012	View Document
12B of UGC	04-06-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sri Adi Chunchanagiri Womens College Cumbum - Kumily Road Cumbum Theni District	Rural	18.33	1087.59

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Higher Secondary	English	100	96
UG	BCom,Commerce	36	Higher Secondary	English	72	72
UG	BBA,Business Administration	36	Higher Secondary	English	60	57
UG	BSc,Biochemistry	36	Higher Secondary	English	32	32
UG	BSc,Nutrition	36	Higher Secondary	English	32	25
UG	BSc,Computer Science	36	Higher Secondary	English	32	30
UG	BSc,Information Technology	36	Higher Secondary	English	32	21
UG	BSc,Physics	36	Higher Secondary	English	38	34
UG	BSc,Mathematics	36	Higher Secondary	English	64	62
UG	BSc,Biotechnology	36	Higher Secondary	English	32	23
PG	MA,English	24	UG PASS	English	25	25

PG	MCom,Com merce	24	UG PASS	English	20	15
PG	MSc,Bioche mistry	24	UG PASS	English	16	16
PG	MSc,Comput er Science	24	UG PASS	English	20	15
PG	MSc,Mathe matics	24	UG PASS	English	20	13
PG Diploma recognised by statutory authority including university	PGDCA,Info rmation Technology	12	UG PASS	English	30	3
Pre Doctoral (M.Phil)	MPhil,Englis h	12	PG PASS	English	16	10
Pre Doctoral (M.Phil)	MPhil,Com merce	12	PG PASS	English	16	4
Pre Doctoral (M.Phil)	MPhil,Bioch emistry	12	PG PASS	English	16	4
Pre Doctoral (M.Phil)	MPhil,Comp uter Science	12	PG PASS	English	16	6

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				9				57			
Recruited	0	0	0	0	0	9	0	9	0	57	0	57
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				39
Recruited	21	18	0	39
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	0	5	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	0	2	0	4
M.Phil.	0	0	0	0	7	0	0	47	0	54
PG	0	0	0	0	0	0	0	8	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		1		3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	2	1	0	0	3
	Others	0	0	0	0	0
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	23	1	0	0	24
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	432	20	0	0	452
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	80	4	0	0	84
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	50	37	53	48
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	138	164	148	132
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	100	104	96	82
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		288	305	297	262

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 541

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	20	20	20

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1459	1428	1408	1362	1379

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
346	355	360	351	366

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
448	413	431	445	424

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
66	69	69	62	62

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
66	69	69	62	62

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 52

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
304.65	353.66	301.55	281.65	216.22

Number of computers

Response: 102

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Depending upon the nature and needs of rural women-students, the university framed Curriculum is implemented through various practical measures to enable the students for further elevation in all curricular aspects.

a. Infrastructure:

There are ample number of well-furnished classrooms with proper ventilation. The Laboratories are equipped with contemporary technologies and modern amenities. There are ICT classrooms for further embellishment of pre-defined curriculum. The Digital Library is to enhance students' global competency; a fully equipped Seminar Hall enables for Curriculum based Intra- and Interdisciplinary presentations.

b. Handbook:

Every annum the **IQAC** defines the Handbook which includes Commencement of Academic year, No. of students and Staff, No. of teaching days, Schedule of CIA, list of staff, Important events & Festivals, Departmental activities, Conduct of Seminars, Workshops, Conferences, etc.

c. Lesson Plan:

Based on the Handbook, all the subjects of respective disciplines are planned for teaching, coaching and evaluation processes.

d. Number of working days:

As per the guidelines of university, the institution strictly follows 90 working days per semester.

e. Syllabus Completion:

Continuous Internal Assessment (CIA) dates are mentioned in the Handbook, and the syllabus completion of respective CIA is compulsory.

f. Tests:

The Examination Cell along with the **IQAC** team conducts Formative and a Summative test at constant intervals facilitates to identify the learners' stand in each subject, thus letting the teacher and the learner for improvement measures.

	Formative(CIA)		Summative	Total
UG	25	Test (20)	75	100
		Assignment (5)		
PG	25	Test (15)	75	100
		Assignment (5)		
		Seminar (5)		
M. Phil	40	Test (25)	60	100
		Assignment (5)		
		Seminar (10)		

g. Intra- and Inter-departmental activities:

Intradepartmental competitions are conducted through Department Associations, which let the students acquire subject knowledge in a pleasing manner. Eminent personalities from respective disciplines are invited to deliver guest lectures. Seminars, Workshops and Conferences are conducted to widen the subject comprehension of students.

h. Role of Faculty in BOS:

The members of Board of Studies represent the suggestions of Institution during Curriculum framing process at affiliated university.

i. Remedial Coaching for Student

Remedial Coaching is provided for SC/ST students, weak students and students from disadvantaged sections for improving their subject knowledge.

j. Library:

Thiruvalluvar Digital Library is equipped with **Inflibnet** and other modern amenities. The multi-disciplinary journals and magazines are available. The respective Department libraries have exclusive reference books and materials. The Book Bank provides textbooks and study materials for economically weak students, and helpful for Remedial coaching also.

k. Learner-oriented practices:

Students' subject knowledge is enriched with the practice of two vocabulary per day from respective disciplines. Instant class tests are conducted after Remedial coaching classes. Readers Club focuses on reading and acquiring subject relevant information from newspaper and books. Assignment works are done by students either on given topic or on their own choice. Students conduct Seminar on topics already handled by the teacher. Peer group discussion is conducted among students.

File Description	Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 6

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	4	1

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 71.65

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	9	8	2	9

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response:** 19.78

1.2.1.1 How many new courses are introduced within the last five years

Response: 107

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 20

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 100

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1459	1428	1408	1362	1379

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

A. GENDER:

- 1. Art and Craft course** - An effective mode of training is given for students in handicraft skills which thoroughly focusing on empowerment of women students. Along with the EDP Cell, the IQAC organizes EDP stalls as a means of promoting women students' Entrepreneurial aspiration. The university offers Entrepreneurship Development Programme as a compulsory paper for all UG and PG students in their III semester. Thus, the college promotes women entrepreneurs and Homepreneurs.
- 2. Women Studies** – The institute offers the course in Women Studies by having integrated with the curriculum of respective disciplines.
- 3. Driving Technology** – With the motive of developing self-determination and self-assertiveness among girl students, the IQAC crew has implemented Two-wheeler and Four-wheeler driving courses inside the campus itself apart from the academic curriculum. In total, 431 students have benefited and got license in the past five years.
- 4. Communicative English** – This course is offered to face the globalization. The rural women students from not much educated agricultural background are encouraged to equip themselves with communication in English language that helps them to expose their acquired curriculum to the practical world. This course enables our students to face competitive exams and job interviews successfully. It is the lifelong investment made by the institution to the girl students.

B. ENVIRONMENT AND SUSTAINABILITY:

- 1. Environmental Studies**– The **Environmental Studies** paper has been made compulsory by affiliated University to all UG students in their II semester to complete the degree as per the UGC guidelines.
- 2. Green Auditing** – This is for the purpose of NAAC and AAA, to sensitize the students on green campus.
- 3. Compost and Vermicompost** – An amazing practice of enabling the students to learn about hazard-free food cultivation with the use of Agricultural Wastes, this course is provided as Skill Based Elective paper for Biochemistry students.
- 4. Herbal medicinal Plants** – The students are provided with the opportunity to know the importance of herbal medicinal plants. This is to motivate the rural students to take up the cultivation of medicinal plants in their village.

5. Mushroom Cultivation, Food Processing and Preservation – These practices are letting the students to have the aspiration of becoming eco-oriented Entrepreneurs. It is provided as an Other Non Major elective paper and Certificate course.

C. HUMAN VALUES:

1. Value Education – From the CBCS syllabus pattern, the institute has enabled Value education as a compulsory paper for all students during their first semester.

2. Traditional and Heritage practices – The college focuses on inculcating certain significant traditional and heritage values within students practically. Thereby, integrates the practices of traditional attire on Fridays, Regular Poojas at Siddhi Vinayagar Temple located inside the premises, doing Gho Pooja as a means of respecting all beings, and celebrating all religious festivals like Pongal, Ramzan, Christmas; besides, the institute encourages the students to take part in exam conducted by Vivekananda Academy of Cultural Studies, Vivekananda Kendra, Kanyakumari.

File Description	Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 11

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 11

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 1.3

1.3.3.1 Number of students undertaking field projects or internships

Response: 19

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A.Any 4 of the above</p> <p>B.Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: A.Any 4 of the above</p>	
File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: B. Feedback collected, analysed and action has been taken</p>	
File Description	Document
Any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 2.11

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	19	31	31	41

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 80.05

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
563	598	582	514	552

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
664	706	716	698	728

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 80.61

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
288	305	297	262	281

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Orientation Programme – This realm consists of college hierarchy, privileges to be availed by students, general Rules and Regulations, etc. In this session, the Management members and staff members are introduced to the students. The respective in-charge staff explains about various privileges available to the students, and the entities that are strictly to be followed by students. Antiragging measures and other welfare measures are instructed to the students. Students are sensitized about various scholarships available to them. They are also very known the importance of CIA.

Bridge Course - Once the admission process is over, the institution conducts a preliminary test to assess the learning level of students. Hence based on the performance, the students are categorised into advanced learners and slow learners. After the segregation, respective syllabi are framed based on the diverse learning capability of students and the bridge course is conducted according to the syllabi. The bridge course primarily focuses on Basic English Grammar, Language Proficiency, and Input of Basic knowledge on respective Disciplines.

Basic English Grammar – The majority of students have done their higher secondary in Tamil medium and are from purely rural background. Besides, it is compulsory for them to study in medium of English in their Higher Education as per the Curriculum defined by Mother Teresa Women's University. Thereby, the institution commits itself the responsibility of imparting Basic English Grammar to enable the students' understanding and presentation of subject and refine their spoken language legibly. The faculty members of Department of English conduct respective classes for all the students who are enrolled in all disciplines.

Language Proficiency – As a means of promoting the Language Proficiency of students, the syllabus consists of Vocabulary building kind of workouts, free writings, Book and Movie reviews, etc. The students are practiced with such planned workouts to enrich their vocabulary. Besides, these practices enable them to precede their higher studies smartly yet belong to any other department. For the students who are already profiled with Basic English Grammar and spoken English, the syllabus provides them with Role-play, Story-telling, Enactment of skit, etc. These types of practices enable the advanced learners to escalate their level of proficiency and Communication in English language.

Input of Basic Knowledge on respective Disciplines –Higher Education Terminologies and Basic Terminologies of chosen subject, an outline idea of respective Discipline are taught to the students. Such practice assists the students to be familiar with the higher education terminologies before entering into the classroom learning of respective disciplines, and lets them be well aware of the subjects taught by the teachers.

Remedial coaching is planned for SC/ST, physical disadvantaged Minority and weak students. Economically weak students are provided with the facilities such as Book Bank from the digital library for their learning purpose and Question bank for their examination preparation; and the differently abled students are given extra care with exclusive teaching and coaching according to their nature of deficiency.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 22.11

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.41

2.2.3.1 Number of differently abled students on rolls

Response: 6

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Institution implements various modes to serve Experiential Learning, Participative Learning and Problem solving learning effectively.

Experiential Learning:

Fieldtrips are arranged to gain first-hand knowledge on subjects away from their classrooms

Industrial visits to widen their excitement on gaining practical knowledge

Internships, Surveys and Projects are fortuneed as prelude of research work, and the students have been exercised with surveys, internships and project preparations

*Field Research – As a means of promoting Eco-friendly attitude of students and Green marketing, the institute has integrated **Mushroom Cultivation, Organic Guava Farm,***

***Food Processing and Preservation, and Vermicompost** sorts of Agri projects*

Laboratory – Practical in all subjects are carried out with utmost care so that they develop technical skills

Art and Craft Course – to acquire the skills to become Homepreneur or Entrepreneur

Entrepreneurship Development Cell(EDC)- demystifying the process of Entrepreneurship

Exhibition – respective discipline projects are done by the students and exhibited for the school students

Model Display – innovative models based on respective disciplines are displayed by students every year during Jnana Vignana Tantragnana Mela celebrations at Mandya organized by Sri Adi Chunchanagiri Shikshana Trust, Karnataka

Participative Learning: Students are provided with different sorts of Participative learning such as Classroom-based, On-Campus and Off-Campus participative learning.

Use of ICT– the students are trained up to compete with their Digital Age contemporaries

e-content– e-contents taken from **Inflibnet** and prepared by faculty are used for teaching and

learning

Celebration of festivals – to emphasize our nation's uniqueness of secularism, all religious festivals are celebrated

Traditional Attire – as a means of inculcating traditional and heritage values within students, the institute integrates the practice of traditional attire on Fridays

Learning Moral and Ethical Values– regular Poojas at Siddhi Vinayaga temple located inside the premises, and performing Gho Pooja as a means of respecting all beings

Fine Arts Competitions – students portray their innate talents with the participation of On-campus and Off-Campus Fine-Arts Competitions

Sports – by participating in Sports, the students become strong in physical and mental health

EDP stall – students learn the qualities of entrepreneurship by participating in EDP stall organized inside the college campus

Seminars, Conferences and Workshops – Multidisciplinary learning and acquiring versatile knowledge is enabled

Vocabulary club– trains up the students to improve their English Vocabulary for a competent and better survival amidst the English-oriented global scenario

Group Discussion is conducted to enhance the efficiency of people interaction, which enables the students to prepare themselves for teamwork in their career atmosphere

Enacting Dramas enables the students to get rid of their stage phobia

Problem-solving Learning:

Aptitude Certificate Course– the respective course enables the students to cultivate their problem-solving ability

Book/Movie reviews– students are practiced to give their self-reviews on books and movies

English news– Reading and Listening English News to improve the students' language proficiency

Seminar and Assignment– the practice enables the students to interpret the prescribed syllabus on their own perspective

Peer evaluations–enables to benchmark the level of attainment among themselves

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 66

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 22.11

2.3.3.1 Number of mentors

Response: 66

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

To inflate the academic excellence, the institution implements the following teaching techniques effectively.

Preparation of Lesson plan well in advance enables the teacher to decide upon the days to be spent on a unit and the instructional aids to be prepared. This process of planning reduces the time-consumption for syllabus completion and paves way for better coaching.

ALL DEPARTMENTS:

Unit-wise completion of syllabi of all subjects betters the cognition and elevates the subject knowledge of students

ICT enabled smart classrooms train the students to compete with their Digital Age contemporaries

Interactive sessions to get rid of the students' doubts and inhibitions

Peer teaching to break a weird kind of chasm between teacher and student

Identifying the high and low achievers based on the achievement level, and coaching is given category wise to enhance their learning skill

Vocabulary club trains up the students to improve their English Vocabulary for a competent and better survival amidst this English-oriented global scenario

Question Bank that serves as a repository of by-gone years' question papers of University examination

Guidance for appropriate answers; and possible short answers are suggested parallel to the teaching

Conducting **Quiz** on respective disciplines

Counselling is given for weak students

Informal, teacher-made classroom tests are given after the completion of each unit

Formal standardized periodic tests with question papers are conducted thrice per semester

Seminars invoke the teaching capability that slumbers within students

Assignment preparation paves way for the attitude of becoming a research scholar

Library utilization has been taught so as to enable them to utilize the learning resources

Periodic test marks are sent to parents to make aware of their children's progress in learning

Maintenance of mark registers by all departments serves the purpose of benchmarking the students periodically

Registers are maintained to record the special and extraordinary achievements of students

Encouragement is the genuine credit that adorns the winners, and as a token of encouragement, the top-scorers are honoured with proficiency prizes

DEPARTMENT OF ENGLISH

Language Lab, Literary Dramas enacted by students, Role-play, Playing literary movies, Listening Ted talks, Dissertation, etc.

DEPARTMENTS OF COMMERCE AND BUSINESS ADMINISTRATION

Commerce Lab, Psychology Lab, Field Trips, Industrial Visits, OHP, Practical method of Filling Applications and Forms, Formula charts around the classroom walls, finding out Logos, captions through Fun Games, etc.

DEPARTMENTS OF BIOCHEMISTRY, BIOTECHNOLOGY AND NUTRITION

Internships, Field trips, Virtual demos, Field work at Mushroom Cultivation, Vermicompost, Food Processing and Preservation, Models, Charts, OHP, etc.

DEPARTMENTS OF MATHS AND PHYSICS

Maths lab, Models, Field trips, Formula charts, etc.

DEPARTMENTS OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

Industrial visits, Field trips, Training classes on latest technologies, Group Discussion on Technological terminologies, etc.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 3.02

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	2	1	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 24.56

2.4.3.1 Total experience of full-time teachers

Response: 1621

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 2.41

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institute follows various modes of Examinations and thereby the Evaluations to monitor the students performance regularly. Hence, the institute conducts regular unit tests in classes, Internal Assessment tests, Model exams are conducted for each semester – i) after completing each unit within the stipulated time, an informal test is conducted in the classroom itself by the respective subject teacher, and an immediate valuation also done then and there. This method is taken as an instant feedback that enables the subject teacher to know about the understanding level of students. If it is necessitated, either the teacher handles the completed unit again or the teacher concentrates on the weak students for their better understanding. ii) Internal Assessment test is conducted for 20 marks as per the norms of affiliated university with formal question paper in university pattern, and then the evaluation is also done based on university direction. Such internal assessment tests are conducted for 3 times in each semester and the respective average marks are taken as the Internal Assessment marks of particular subject for the semester. Along with this secured marks, out of 5 for Assignment is given. For the PG and M.Phil. students, along with the exam marks and Assignment marks, out of 5 and 10 are given respectively as Seminar marks. iii) At the end of each semester, previous to the university semester exam, the college conducts a model exam as such of the university exam to let the students appeared for the external exam conveniently.

Besides, model practical examinations are conducted previous to the university examinations which let the students' to tap up better results. Once in a while, the institute does reforms in the assessment and evaluation pattern as per the norms of Mother Teresa Women's University.

Being an affiliated institution, our college sticks on to the evaluation reforms defined by the university, but for formative evaluation the institute takes up its own methods of reforms in Continuous Internal Assessment.

The following major evaluation reforms initiated by the institution, which are Remedial tests in classes; Improvement in strategies by which the internal marks are allocated under two heads that the average marks of periodical/model tests and Assignments for UG, additional seminar marks taken into consideration for PG and M.Phil.; A Model exam is carried out every semester, after having completed the entire syllabus, as a prelude of University examination; Feedback sessions after evaluation to triumph over the learner's weakness and consume their strength for academic achievement; Result analysis is displayed within a week from the last date of examination; Display of examination timetable in college website; and eligible internal supervisors and CCTV cameras to monitor the conduct of examinations.

	Formative(CIA)		Summative	Total
UG	25	Test (20)	75	100
		Assignment (5)		
PG	25	Test (15)	75	100
		Assignment (5)		
		Seminar (5)		
M.Phil	40	Test (25)	60	100
		Assignment (5)		
		Seminar (10)		

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college follows a regular teaching and examination schedule to ensure timely conduct of Continuous Internal Assessments, Semester examinations and Evaluation process.

The college website is updated along with other existing practices of **Circular** to all departments, **Display of Exam timetable** in General and Department notice boards to disseminate all necessary information regarding Internal and External examinations to the staff as well as students.

The Curriculum is framed by the Board of Studies of affiliated University which is revised and updated once in three years. The syllabus has unit pattern in all papers of respective disciplines. Based on the curriculum, the Lesson plan is prepared by every teacher in the beginning of each academic session of the semester. The daily progress in the teaching plan is verified by the Heads of the Department. According to such preparatory works, the Internal Assessment is done in a transparent manner.

The CIAs are conducted for 3 times per semester. The question paper is taken for one and a half units of the syllabus prescribed for each subject. The evaluation is done purely based on the university norms. Finally, the average marks of all the three Internal Assessment is given as Internal marks of each subject. Besides, for the UG students, marks out of 5 is given for Assignment. However, for the PG and M.Phil. students, marks out of 5 and 10 respectively is given for Seminar along with the internal assessment and the assignment marks. Hence, altogether the internal marks is calculated out of 25 for UG and PG students, and out of 40 for M.Phil.

The Internal Assessment and evaluation process is done as prescribed by the Mother Teresa Women's University; it is made transparent to Parents, Students and Faculty who are the stakeholders of the college as follows:

Parent -Teachers meeting is arranged in the college campus once in a semester, and the results and

Attendance are discussed with the parents. For the students, all details regarding the CIAs for the whole academic year is available in the academic calendar which is displayed on the notice board and on college website; thus, the Academic calendar includes all circulars and activities such as schedule of Internal exams, parent - teachers meeting etc; For the Faculty, meetings are arranged before the commencement of each semester to discuss all academic activities inclusive of the Internal Assessment-oriented activities for smooth working; Formal standardized periodic tests with question papers are conducted thrice per semester; Submission of question papers well in advance by the faculty members avoids unnecessary chaotic state at the time of tests; Maintenance of mark registers by all departments serves the purpose of benchmarking the students performance periodically; and Preparation of questions for periodic tests and model examinations in the university question pattern.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Our institution does ever focus on the healthy service that is to be provided to the rural women students community. Thus, the institute follows certain optimistic ideals apart from the norms prescribed by the affiliated university. Such entity is taken into consideration in the resolving of grievances related to the students' examinations and evaluations too.

Our college has a Students Grievance Redressal cell, which effectively takes care of the evaluation grievances also. Accordingly, the cell follows certain processes such as

Mark Evaluation – if a student feels that she has not secured the marks according to her performance in the test paper, the institute has given the liberty to the student to raise the issue as grievance. The related grievances are referred to the Principal through Head of the department, thereby, the concern subject faculty member resolves the grievances

Class test –While the student has not had proper understanding of the completed unit yet the class test is conducted on the respective unit, the students can put forward the grievance to the subject teacher. Such grievances are exclusively taken care by the concern subject faculty

Retest – During Internal Assessment, if a student is unable to appear for one or more subjects because of illness or some unavoidable reasons, such grievances are referred to the principal through the Head of the Department and resolved by the Class in-charge after a thorough scrutiny of the reason given for absence

Internal Assessment – the grievance related to the Internal Assessment timetable, syllabus allocation for the tests are represented by the students to their concerned departments. The grievance is resolved by the Principal after discussed with the Heads of all Department.

Apart from resolving such Internal Grievances, the University has set certain norms to resolve the grievances related to the External examinations and Evaluations. Being an affiliated institute, the college has defined itself to follow such processes to assist students in their complaints related to External Examination such as the queries and complaints about the question papers are recorded by examination section of the college and submitted to the University, which will be taken into analysis during central

valuation. Besides, at University level, students can apply for verification, revaluation and for photocopy of answer book where the whole process is assisted by the college. The University examiners re-verify, re-assess the answer books and the revised marks if any, are sent to the institute that are communicated to the respective department and to the students.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

To maintain the quality of teaching-learning process, college prepares academic calendar for two semesters of 180 days duration. All the faculty members prepare their lesson plan based on college academic calendar. Teaching, learning and evaluation schedules are planned and organized through the following mechanisms such as **Planning of test dates at the starting** of each semester and dissemination of such information to the students promptly; **Declaring of test dates** in the college calendar; and **Informal, teacher-made classroom tests** are given after the completion of each unit.

The Academic Calendar includes the details of Academic activities of the whole year is given to the students during the beginning of each academic year such as examination schedule, list of holidays, cultural festivals etc. Since the holidays and the list of college festival days are well defined in the college calendar, the teachers of respective subjects plan accordingly to complete the syllabus decided for each Internal Assessment. This practice enables the teachers to let the students be clear in the completed syllabus and helps the students to prepare themselves for the tests. Apart from the Internal assessments, Assignments and Seminars are also given along with each Internal Assessment.

Theory and Practical Sessions, Test schedule, Prelim examinations schedule, Guest lectures, Workshops, Seminars, Conferences, Interdisciplinary activities, Departmental Association activities, Industrial visits, Sport week, SACFIESTA cultural week, etc are also provided in the Academic Calendar.

According to the above said schedules of various activities, the Teaching plan and content delivery is prepared for entire semester. Furthermore, Class tests, Internal Assessment and Model examinations are planned according to the calendar. Continuous assessment of academic progress of the students helps to allot internal marks based on the parameters like Attendance, Assignments, Seminars, etc.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Preparation of course objectives and outcomes: Course objectives and outcomes are framed/reframed by respective teaching faculty according to the Curriculum framed by the university and credits given to each paper. Based on the feedback from the students, alumni, faculty and parents, the objectives are reframed for each programme on respective papers. Such framed Programme Outcomes, Programme Specific Outcomes and Course Outcomes are displayed in the college website, thus communicated to all

stakeholders.

In the beginning of every semester, Department meetings are conducted to discuss and decide about the modes of teaching such as Classroom teaching, ICT methods of teaching, Virtual demos for Lab experiments, Model display method of teaching, Field visit, Internship training, etc according to the Programme Specific Outcomes and Course Outcomes of respective programmes. Furthermore through various other activities such as Guest lectures, Seminars, Conferences and Workshops, the input defined Outcomes are ensured. Then, the level of attainment of COs is evaluated through formative and summative exams, Laboratory practical examination, Student Seminar, Assignments and Dissertation.

In the college website, the Programme Outcomes, Programme Specific Outcomes and Course Outcomes of all disciplines are stated under the respective department details that enable the students to be much clear about their level of attainment and let the teachers be alert about their responsibility of giving input to the students related to the defined POs, PSOs and COs of syllabus. Here, a few examples are given for POs, PSOs and COs that are defined by the Institution.

PO - M.PHIL –Students of M.Phil programme at the time of graduation will be able to

PO1: update their knowledge and skills in certain thrust areas of the programme chosen.

PO2: learn the techniques of art of preparing a good research paper.

PO3: become an expert in presenting papers in seminars/conferences.

PO4: take up “Research” as career with a concern for environment.

PO5: face the qualifying exams like NET/SET confidently.

PO6: be a good citizen with values and ethics.

PSO - M.A. English

To enable the students to

PSO1: get knowledge about various literary genres

PSO2: develop the originality and creativity in English

PSO3: experience the aesthetics of literary art

PSO4: be well versed in effective communication

PSO5: tap their critical faculty to develop deep into literature for research

PSO6: excel in various competitive/qualifying examination for their academic and career progression

PSO7: ignite the research potential by involving them in project work

COs – B.Sc. Computer Science

CO1. Explain about the Basic Concepts of Object – Oriented Programming.

CO2. Discuss about operators in C++.

CO3. Describe about the specifying a class.

CO4. Explain about constructors and multiple constructors in a class.

CO5. Describe detail about overloading binary operators using friends.

CO6. Explain in detail about inheritance and their types.

CO7. Write a short note on formatted Console I/O Operation.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Program Outcomes: Programme outcomes have been defined for each programme respective to the Discipline; as such, flow must be directly from the programme. Thus, defined programme outcomes support the mission statements of college. The connection between the mission and the outcome is well-defined, and directly related to the academic discipline of the programme. It has been focused as if the programme outcomes reflect the specific knowledge and skills to be acquired by the students as a part of their educational experience in the programme.

For example: Graduates of the BA English programme aesthetically and critically analyze and interpret based on their acquired knowledge of respective programme.

The institute has well defined the programme outcomes focussing on the learning outcomes rather than curricular inputs; on the knowledge and skills that programme graduates should possess; and the program outcomes that are related to the demonstrated behaviours of the students who graduate.

Program Specific outcomes: means how a student applies the acquired knowledge through curricular input of particular subject after completing the degree.

For Example: Program Specific outcome of Business Administration enables the students to:

PSO1: apply small business accounting and finance concepts and practices in new venture and small business environments.

PSO2: understand and be able to apply basic human resource management concepts and practices in new venture and small business environments.

PSO3: use microcomputers for decision support and information retrieval in new venture and small business environments.

PSO4: collaborate effectively with others in situations requiring teamwork, leadership, and negotiation

PSO5: demonstrate the ability to organize and present business-related information in written reports

PSO6: demonstrate the ability to organize and professionally present business-related ideas in oral presentations

PSO7: identify a business-related problem, consider alternatives, and reach a conclusion based on logical analysis.

Course Outcome: means how each unit of particular subject is analysed and evaluated, and thereby analyzing the learning outcomes of students.

Outcome of each unit of particular subject is analysed based on the marks gained in respective unit. Such analysis is done based on the marks secured in Internal tests, Seminars and Assignments. Thus analysis is done exclusively for each student and the level of attainment is defined for the student. The benchmarking is done for each student's performance by comparing the previous and next CIA performances. And altogether, the whole class level of attainment is done by the concerned subject teacher.

2.6.3 Average pass percentage of Students

Response: 96.34

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 448

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 465

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.65

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 1.16

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.34	0	0	0.15	0.67

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

Any additional information

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Institution encourages and assists the faculty to get extramural research grants from various funding agencies to conduct Workshops for Research Methodology and National Conferences. The institution has collaborations with various Academic /Research Organizations for mutual benefits. Such collaborations enable for academic inputs and enhance the faculty proficiency in teaching, research and training. The faculty members are empowered to take up research activities by utilizing the existing facilities. The college has a Research and Development Committee that monitors and exhibits the research-oriented activities.

The college has developed many facilities for basic and clinical researches so as to meet the needs of researchers in emerging disciplines. The institution has made significant contribution for outstanding research projects.

Being the Institution is located in the regime surrounded by agriculture-based villages, naturally it is overwhelmed with the atmosphere of greenery that enables for an impressive outline of Eco-park with an amazing concept – (ie) absolutely packed with variety of trees and consequently with their shadow like an umbrella. There the students can relax during the break time. The institution has made significant contributions to maintain eco-friendly campus with various extension activities like Eco Club and Herbal gardening. The Herbal Gardening includes variety of herbal plants that enables the students to know about the medicinal values of such rare plants.

The College invites eminent personalities from small/large industries as resource persons for seminars and workshops. Student visit nearby villages and promote entrepreneurial education to the backward farming community. The **Certificate Courses** on Mushroom Cultivation and Vermicompost are offered by the Department of Biotechnology. Besides, the college has received fund from government funding agencies like TNSCST, Chennai to organize Scientific awareness programme.

The library has been enabled with **Inflibnet** access that helps the students and faculty to make use of the e-resources available here. Furthermore, the library has been enriched with the subscription of 67 journals.

The Institution has an eco-friendly campus and it adheres to the responsibility of making the campus as Zero plastic zone. Our college students have committed themselves to reduce their plastic usage with the focus of reducing and eliminating plastic bottles, plastic straws and utensils, single-use plastic bags and Styrofoam food packing.

With the notion of encouraging the usage of organic manures for farming, the Institution has the practice of converting hostel kitchen waste into nutritious compost that is used for kitchen gardening in hostel. As a means of promoting water conservation in farming, the Institution follows the Drip Irrigation method at Guava Farm that is associated with the college. The Guava Farm is particularly useful for the students of Biochemistry and Biotechnology to carry out the novel attempts of their research. The Institution maintains a Herbal garden which provides the opportunity of distinct knowledge of herbal medicinal plants to students and promotes their respective research aspiration.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response:** 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response:** Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**Response:** No**3.3.3 Number of Ph.D.s awarded per teacher during the last five years****Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0.37**3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
21	3	0	0	0

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 1.05**3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
18	45	4	1	1

File Description**Document**

List books and chapters in edited volumes / books published

[View Document](#)

Any additional information

[View Document](#)**3.4 Extension Activities****3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

The College is committed to carving out a generation who would take up an active role in social activities. With this aim in view, extension services are made available to nearby schools, villages and communities.

It is mandatory for a student to participate in any of the extension activities provided by the college which provides a link between the College and the Society. In order to create socially sensitive citizens, the first year students are made aware of the common extension activities through **NSS, RRC, YRC** and department specific extension activities during the Orientation Programme at the commencement of each academic year.

Institution aims at imparting knowledge and quality education to all sections of society. To provide knowledge and quality based education to the students by inculcating moral value, scientific temper and employing state of the art technologies; to sensitize students about social issues for holistic development with social responsibility to upgrade them from theoretical learning to practical application, the College has **NSS, RRC, and YRC** which consists of 2 Coordinators for each unit. The institution plays an important role in campus-community connection and welfare of its neighbourhood by initiating a number of community development activities. It also organizes various programmes and rallies on important days or events related to health and Blood donation, and multispeciality health camps are organized regularly.

The NSS units adopt villages and organize various social activities and programmes. It helps the government machinery to implement their schemes in the adopted villages easily. The NSS units also carry out socio-economic surveys and educational camps in rural and semi urban areas where the students acquire training and also contribute to the sustainable community development.

NSS units in collaboration with Lions Club organize awareness programmes on Road safety by distributing pamphlets of wearing helmet, seatbelts, drink and drive, minor driving, following safety rules etc. As per the UGC directions, a special programme on Swachh Bharat Abhiyan is also organized to inculcate values among the students. Students have been given the responsibility of cleaning the campus for two hours every week and to carry out their voluntary work in the adopted villages too. The NSS volunteers actively participate in creating awareness about the importance of cleanliness by giving door-to-door campaign to the public. Through these activities, students will become socially responsible citizens with moral values.

Apart from the NSS activities, the other functional committees carry out the following extension activities such as: Yoga and meditation programmes, visiting Orphanages and providing some necessary items for the orphan children; Organizing career guidance programmes in the village to create awareness among school going students for choosing career oriented courses after finishing their school education; Developing leadership qualities among the students and unemployed youth through Health awareness camp, Blood Donation Camps and literary programmes.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 14

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	3	3	3

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 282

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
121	55	32	38	36

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 45.47

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-

Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
200	1400	300	0	1300

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 19

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	0	1	5	4

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 48

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs

with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
21	9	8	8	2

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The whole infrastructure of the Institution is categorized into Administrative and Academic Block.

CLASS ROOMS

The Academic Block consists of well-equipped, spacious and properly ventilated 51 classrooms including 10 ICT classrooms.

LIBRARY

Thiruvalluvar Digital Library is equipped with **Inflibnet** virtual library access and other modern amenities. 9145 books and 23 multi-disciplinary journals and magazines are available. The respective Department libraries have exclusive reference books and materials. The Book Bank provides textbooks and study materials for economically weak students. The Question Bank helps to refer the previous year semester questions.

LABORATORIES

There are five Science laboratories to facilitate demonstrations and practicals. The area of Biochemistry lab is 65'.2'' x 23'.3'' Sq. ft to conduct various experiments. The area of Biotechnology Lab measures about 35'.3'' X18'.9''Sq.ft and the Micro Processor Lab is 23'.0'' X11'.3''Sq.ft. The Biotechnology Lab is an aseptic conditioned lab with the provision of 2 Air Conditioners and Temperature control. The Physics Lab measures about 23'.0'' X36'.9''Sq.ft. which can accommodate 24 students at a time to conduct experiments. The area of Nutrition Lab is 42'.5'' X 23'.3'' Sq.ft. with Food Thermometer, Convection Microwave Oven, Glucometer, Vessels, Refrigerator, 6 Gas Stoves with 2 cylinders and Weighing Machine with the capacity of 2 Kgs and projector. Besides, there is a Chemistry Lab that measures about 23'.3'' X 35'.0''Sq.ft. For all the Science Laboratories, the safety measures are strictly adhered to. The laboratories have proper ventilation facility. There are three Computer Labs: the area of Lab I, Lab II with projector and Lab III are 30'.5'' X 23'.0'' Sq.ft, 23'.0'' X 23'.0'' Sq.ft and 22'.6'' X 23'.3'' Sq.ft respectively. There is an English Language Lab that measures about 23'.0'' X 23'.0'' Sq.ft with the provision of 11 systems, an LCD monitor and a projector, In addition to this there is a Tamil Virtual Lab, Psychology Lab and Commerce Lab is provided with a system.

DEPARTMENTS

All Departments are well-equipped with adequate facilities. Each Department is provided with a system enabled with WI-FI connectivity. The Department library is another source of learning used for instant reference and to get study materials.

AUDITORIUM

The area of the auditorium is 52'.9'' x 116'.9''Sq.ft with seating capacity of 1500 students. The auditorium enabled with permanently fixed Amplifier system with surround speakers.

SEMINAR HALL

The ICT provisioned seminar hall measures about 30'.3'' X 87'.0''Sq.ft with seating capacity of 300 members and a projector to conduct seminars, Conferences, workshops, etc.

EXAMINATION CENTRE

The Examination Centre of the college takes care of all the processes of Formative and Summative Examinations. The Centre is fully automated with ERP Software and with ample number of systems to carry out various works.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

SPORTS ACTIVITIES

Sports activities being a vital part apart from the curriculum, the institution gives equal priority to sports and games. Physical Education faculty monitors all sports activities in the open ground and the indoor stadium. The college has a wide sprawled playground with athlete track and field for 200 mts and Courts for games such as Throw ball, Volleyball, Kho Kho and Kabaddi. There are provisions for Indoor games such as Shuttlecock, Carrom, Chess, Table Tennis and Tennikoit. The institution provides free admission for efficient sports students along with free food and accommodation, free Sports Kit etc. The sports students are well trained by the professional coaches to participate in various University level, State and National level sports tournaments. Tournaments are hosted in our campus during the Sports' meet conducted by Mother Teresa Women's University. The college has the pride of having Overall Championship and Individual Championship consecutively for 11 years in the University level tournaments.

There is a Gymnasium inside the campus which measures about 88'.0'' x 30'.9''sq.ft which was inaugurated in the year 2013. It has a qualified and trained instructor to practice the students for fitness.

Certificate course in Yoga is offered by the University as a part of curriculum, thereby Yoga is compulsory for the UG final year students. The indoor stadium is used for practicing Yoga. The Yoga practice is done effectively to inculcate moral and ethical values.

CULTURAL ACTIVITIES

The college has a Fine Arts Committee that takes care of all Cultural activities. The **SACFIESTA**, the Intra-collegiate Cultural Competitions every year for the students of all departments in the college Auditorium. The Auditorium was inaugurated in the year 2000 with the capacity of accommodating 1500 students. Besides, the students are trained to participate in various levels of intercollegiate cultural competitions and consequently they have bagged laurels, for instance, as the winner of JVT Mela conducted by Sri Adi Chunchanagiri Shikshana trust, Karnataka. The auditorium is regularly used for College Assembly and organizing various other programmes with cultural events.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 26.92

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 14

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 41.55

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
120	125	115	150	90

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The General library has been digitalized with the privilege of **Inflibnet** virtual access, thereby has been named as *Thiruvalluvar Digital library*. Since been provisioned with **Inflibnet**, the students and staff can easily collect required e-materials for their learning and reference purposes. The library has been equipped with fully automated software, and hence the stack maintenance, cataloguing, etc have completely been digitalized with respective software for easy work process. Besides, the students' entry also be done with ID card access using Barcode scanner. Thus, the complete library process is performed using the specific software and the details of respective software is given below.

1. Name of ILMS software : Lips I net 5.0
2. Nature of automation (fully or partially) : Fully Automated
3. Version : Windows 2008 server for Back end, MS SQL Server 2008 and Front end Visual Basic 6.0, ASP.net
4. Year of Automation : 2017

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Special Report

Name of the Books	Name of the Publisher	Name of the Author	No of Copies	Year of Publishing
Women and the Web	www.google.com	-	1	2011 - 2012

Anti Ragging UGC Report	www.google.com www.ugc.ac.in www.rehabcouncil .nic.in	-	1	2011 - 2012
NAAC 20th Annual Rep 2013 - 2014	The Director, National Assessment and Accreditation Council, P.O.Box No.1075, Nagarbhavi,Bangal ore - 560072	-	1	2015
Youth Parliament	www.google.com	-	1	2011 - 2012
Indian Council of Medical Research (ICMR)		-	1	2014 - 2015
Department of Biotechnology (DBT)	www.google.com	-	1	2014 - 2015
Department of Science and Technology (DST)	www.google.com Department of Science & Technology (DST) Ministry of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi - 110016. India	-	1	2014 - 2015
NAAC 22th Annual Report	The Director,	-	1	2016 - 2017

2015 - 2016	National Assessment and Accreditation Council, P.O.Box No.1075, Nagarbhavi, Bangalore - 560072			
National Leaders' Report	www.google.com www.itstamil.com	-	1	2012 - 2013
RBI Annual Report 2016 - 2017	www.google.com Sanjay Kumar hansda on behalf of Reserve Bank of India, Shahid Bhagat Singh Road Fort, Mumbai - 400 001	Sanjay Kumar Hansda on behalf of Reserve Bank of India	1	2016 - 2017
Women's Entreprenership Report 2016 - 2017	www.google.com	-	1	2016 - 2017
SWACHH Bharat Mission 2017	www.google.com Guidelines for Swachh Bharat Mission - Urban	-	1	2016 - 2017
Tamil Nadu Budget Highlights 2016 - 2017	www.google.com	-	1	2016 - 2017
Department of Tourism e-Books 2016 -	www.google.com	-	1	2016 - 2017

2017					
Hon'ble Prime Minister Narendra Modi's Report	www.google.com	-		1	2016 - 2017
Thiru N. Ramakrishnan's Assembly special Report	Assembly Speech (10 Report)	Thiru N. Ramakrishnan		1	2016 - 2017

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

- A. Any 4 of the above**
- B. Any 3 of the above**
- C. Any 2 of the above**
- D. Any 1 of the above**

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**Response:** 4.75**4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
9.78	4.38	4.13	4.59	0.89

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students**Response:** 7.21**4.2.6.1 Average number of teachers and students using library per day over last one year**

Response: 110

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The Institution provides sufficient IT facility according to the current needs. There are 3 internet enabled computer Labs with adequate facilities with the provision of AC. Administrative Block is reasonably enabled with automated computer facilities. The whole campus has been enabled with Wi-Fi, and the students can access internet for their learning purposes at anytime from anywhere inside the campus.

The institution has been having the IT facility with computer lab right from the year 2000. Hence, the computers have had number of upgrades according to the advancement of technologies. Accordingly, the Institution has 102 computers with various Operating Systems ranging from Windows 8 to Windows 10.

All Departments are provided with internet enabled systems that facilitates the faculty to prepare for ICT mode or teaching. Each department has been provisioned with an ICT classroom. The Library has been digitalized with **Inflibnet** connectivity and further been automated with ERP software for stacking, cataloguing, and for students' entry and exit.

The Administrative block that includes Office, Examination center, IQAC/NAAC room and the Principal's cabin has been enabled with automated e-governance with ERP software.

The Institution has Language Lab to improve English language competency of students has been equipped with 10 student systems + 1 teacher system, a projector and screen and a UPS.

Tamil Virtual Lab is introduced by the department of Tamil in order to arouse curiosity among students in learning basic history and advanced concepts of tamil language and literature.

The Commerce and Psychology Lab can be utilized by the students to ensure the smooth functioning of their research work under the expert guidance of teachers.

The Seminar Hall was inaugurated in 2008 has been updated and upgraded according to the technological advancements, and now has been equipped with a system, projector and screen, and an audio system.

Apart from all specific provisions, there is a portable projector and screen to carry out ICT mode of teaching at anywhere in the campus, if necessary.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 14.3

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 20-35 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 49.28

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
172.23	176.71	139.75	120.89	109.46

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The laboratories are equipped according to the respective curriculum. Laboratory Stock is strictly maintained and verified annually. The damaged equipments are repaired or discarded, and new items are procured, if it is necessary. First aid kit is available in all the laboratories. Fire extinguishers are fixed wherever required. The Physics Lab is enabled with shock-proof facility. The Electrical points and connections are checked and replaced regularly. Lab precautions are explained to students, and the Lab technicians are trained in disaster management. The computer labs are air-conditioned and supported with UPS.

The Digital Library is ensured with **Inflibnet** and automated with ERP software. Provision of facilities such as Printing, Scanning and Photocopy are available. Old and torn books are either maintained with proper binding or disposed. Library building is ensured with **Building stability certificate and Fire certificate**. The library has a fire extinguisher. The staff and students have been trained to use it.

Physical Education faculty monitors all sports activities in the open Playground and the indoor stadium. Playground is neatly maintained with regular weeding and surfacing. Students are permitted to play during their games hours. The Sports Students can utilize the playground apart from College hours, and special practice for full day during competitions. The damaged equipments are replaced with new ones, and stock list is maintained properly with annual verification.

The classrooms are maintained neat and tidy. The usage of teaching aids are monitored by the respective departments. Furniture is checked and repaired after the annual stock verification.

In the Hostel accommodation is provided with quality food from Modular kitchen, RO purified drinking water, 24X7 availability of water, Recreation provisions and other amenities. The hostel securities ensure 24 hours safety. It has Food Safety and Standards Certificate issued by **Tamil Nadu Food Safety and Drug Administration Department (Food Safety Wing)**. The wastewater is directed to the kitchen garden. The Dining halls are maintained neat and clean. The Utensils are cleaned thoroughly in the running tap water. Doctor visits the hostel students at every weekend and will be available at any time during emergency. The remaining food in the hostel is fed to the Geese reared up inside the campus.

The other common areas are maintained neatly with annual white-wash. Audio-visual aids at Auditorium and Seminar Hall are maintained with regular service. There are dustbins -Red for inorganic waste, Green for organic waste and Blue colour for e-waste. Organic wastes are used for Vermicompost. The Water tanks are cleaned regularly to ensure hygiene.

There are 2 EB connections and a Generator system. There is a full-time electrician to attend the faults and repairs. The toilets are maintained with regular cleaning. There is Intercom facility to connect all places in the campus. The Compound wall measures about the length of 2026.6 ft and the height of 10 ft. The buses are maintained well with regular FC, the drivers and conductors are instructed to follow road safety measures.

File Description	Document
Any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 24.31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
180	184	148	658	517

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.75

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	37	38	32	42

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 54.07

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
202	793	1245	469	1077

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 41.56

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
632	613	577	592	512

File Description	Document
Details of the students benefited by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 5.81

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
37	16	26	18	29

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 19.64

5.2.2.1 Number of outgoing students progressing to higher education

Response: 88

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	2	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

There is an active Student Council, which is commonly known as College Union in our institution. The College Union was formed in the year 2010 with the objective of creating a sense of social responsibilities and nurture leadership qualities among the students. The College Union consists of 5 members who are guided by 2 senior Staff members. The Principal, HODs and the staff-in-charge of various activities do the nomination and selection of these members. The college union meets the Principal and HODs once in a month to discuss the queries and suggestions of students, thereby planning for routine activities.

The College Union conducts the college Assembly, organizes and co-ordinates functions like Union Investiture, Independence Day, Republic Day, Graduation Day, College Day, Sports Day and various other functions. It makes suggestions to offer other useful certificate courses for the students, arranges

workshops, seminars, department association activities etc. to promote leadership quality and to update current knowledge among students.

The College Union is responsible and accountable for all activities conducted in the campus throughout the year. The college union has been provided the liberty to plan and assess goals for various implementations. The College Union maintains a holistic approach to enhance the students general etiquette. It creates a platform for developing social values such as unity, teamwork, partaking etc. so as to make them socially responsible citizens. Being a part of governing body, the union harmonises all the committees with a common ideology "All for the enhancement of the college".

The college union provides an opportunity for students to engage in a structured partnership with teachers, parents and college Management. It suggests necessary measures to improve academic standard and to reduce dropouts in the college.

College rules are clearly understood and accepted by all students, thereby the College Union insists to follow the rules.

The investiture of the College Union is not an end by itself, but rather offers all concerned and enhanced means of building partnership and effective communications within the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 37

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	39	38	39	37

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College has an Alumni Association which acts as a link between the institution and the society. Every academic year the alumni meet is conducted with the gathering of all alumni. Frequently, notable alumni are invited to share their college experience and how to progress academically and professionally. Alumni Entrepreneurs help the students in securing placements. They also help our students in getting opportunities for internship and training. During the alumni visit, feedback on curriculum is obtained from them. Notable alumni also help the college in signing MoU for the welfare of the students. The college places certain alumni in statutory committees, so that students welfare is also taken care of. Our alumni settled in college neighbourhood villages help the NSS, RRC and YRC units to carry out extension activities and monitor the follow up activities. They also help in arranging collaboration for carrying out extension activities, and who excelled in sports, coach our students in their field of excellence. In Alumni Association meeting, alumni share about their success stories and give feedback for Institution's growth. Alumni who excelled in extracurricular activities have been made as 'Role Models' for other students. Successful alumni in competitive examinations give tips for how to get success in exams, also provide financial contribution hence the college has received Rs.5,00,000/- for the last 6 years. The contributed fund has been spent for the purchase of Books, Desk, Bench, Fan, Wall Clock, Steel Rack, Tray Set, Table Cloth, Water Purifier, Induction Stove, Chair, Speaker, Automatic BP machine, Glucometer, Steel Bureau and Wooden Bureau. Thus, the alumni do ever contribute for the augmentation of various aspects of the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Sri Adi Chunchanagiri Shikshana Trust runs many higher educational Institutions in Karnataka State, ours is the only Institution of Arts and Science for women located in Tamil Nadu. The primary objective of the Institution is to provide quality education that has been encompassed with theoretical and practical knowledge to womenfolk in rural region and to create farsighted, responsible, value based citizens who will certainly be the real human resource assets of future India. Accordingly, the Institution has a thorough commitment of instilling in all learners self-assertiveness along with mandatory civic sense and environmental awareness.

The Vision and Mission of the college is transmitted to the students, teaching, non-teaching staff and other stakeholders by displaying in the prime spots of the entire campus. Furthermore, it is disseminated recurrently through prospectus, website, college magazine, advertisement, seminars and conferences and through Principal's desk; during the occasion of Alumni meet and Parents meet, in NSS camps, on National day celebrations, other annual gatherings, of course, in all academic co-curricular and extracurricular events organized in the college.

The Mission of the institution is implemented through various academic, extracurricular and co-curricular activities with utmost care. The education, here, provides the best entrepreneurial qualities both at undergraduate as well as postgraduate levels. It has put together an excellent combination of human resource and infrastructure for imparting quality education. The staff members are well qualified and committed, the library is well stocked, and the Institution has a distinguished infrastructure. It has been successful in catering to the educational needs of students from marginalized sections of the society too. The Institute takes into account not only the academic needs of the students but also their career aspirations.

The Founder Secretary of the Institution meets the Principal and HODs periodically to discuss about the day-to-day affairs of the college. Staff Union of the college coordinates all associations and organises general functions of the college that also deals with the grievances of the staff and students, thus assists in smooth functioning of the Institution. The **IQAC** periodically evaluates the performance of the staff and students, and maintains respective records for future reference. The evaluation results of the records are communicated to the Management and the Principal who provide suitable suggestions for the improvement of their performance.

To increase the proficiency of the students and staff, the Management equipped the Digital Library with **INFLIBNET** and other modern amenities, digitalised administrative block, departments with computer, internet facility, smart class room at each floor, well resourced laboratory, Playground and eco-friendly environment. Hostel is equipped with all modern amenities and complete security. Thus, our Institution's Vision and Mission has been in tune with the objectives of the National policy of Higher Education that does mean, reflecting the human resources to recent challenges, empowering women and increasing women literacy, thereby contributing to National Development.

File Description	Document
Any additional information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The Founder Secretary has been playing a major role in the administrative hierarchy of the college. The day-to-day administration of the college is maintained and governed by the Principal under the guidance of the Founder Secretary. The Principal is ably assisted by the Governing Council and the Advisory Committee. The Founder Secretary delegates certain powers to the Principal and Staff to carry out their duties and responsibilities effectively for the success of the Institution. The Management offers autonomy to the Principal, so as to fulfil the Vision and Mission of the Institution. The major policy decisions are taken by the Governing Council.

The academic affairs of the college lie within the purview of the Principal and the Vice Principal. The Principal serves as the bridge between the Management and Staff. The Principal holds regular meetings with the Heads of the Department and non-teaching staff before arriving at a final decision for crucial entities, this participative decision-making ensures the transparency and holistic participation of all the stakeholders.

Periodical meetings are conducted between the **IQAC** and the Heads of the Department, and hence discussion would be on matters concerning with the academic progress of the Students; prepare the planning of work for each Semester; and discusses to rectify other discipline-oriented grievances of the students. The College Union disseminates the information of all events, programmes and other important communications to students.

The institute has constituted Internal Quality Assurance Cell (**IQAC**) as per the norms of **NAAC** to ensure the quality in all aspects of the Institution. The members of the **IQAC** do arranges meeting periodically and review the activities, meticulously plan for the future endeavours thus do offer suggestions for the innovative practices to be implemented.

Various Committees like Admission Committee, AntiRagging Committee, Anti Sexual Harassment Cell, Grievance cell, Equal Opportunity Cell, Career Guidance Cell, Placement Cell, Entrepreneurship Development Cell, Internal Complaints Committee, Industry Institution Linkage Cell, Examination Cell, Disaster Management Cell, Health Club, Women Cell, Magazine Committee, Research Committee, Discipline Committee, Grievance Redressal Cell, Library Committee, Alumni Association, PRO Committee, Laboratory Committee, Infrastructure Committee, College Union, Ward System Committee, Counselling Cell, Fine-Arts Committee, Calendar Committee, Timetable Committee, Assembly Committee, Certificate Course Committee, Bridge Course Committee, Parent-Teacher Association, Consumer Club, Sports Committee, and Grand Parents Committee have been constituted for the effective functioning of the college. Various academic and co-curricular activities to be carried out during the academic year as mentioned in the Handbook. The assignments of committees are communicated to the staff members through regular staff meetings and various activities are conducted by involving students. Feedback from the students, parents, staff and other stakeholders are considered for the effective

functioning of the Institution.

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Governing Council of the college provides suggestions for various constructive strategic plans relying on the 'Motto', 'Vision and Mission' statement of the college. Accordingly, the defined strategy which comprises of the probable suggestions like expansion of college infrastructure to meet the considerable requirements of students and staff, upgrading the General Library to Digital format with Internet facility; equipping with **INFLIBNET** for Virtual Library access; new journals subscription; and increasing the volume of academic and general books. Besides, to insist the importance of using Herbal products among the students and staff by establishing Herbal Garden; to enhance the vocabulary and pronunciation of English language by establishing English language laboratory; Gym inside the campus and playground to improve the physical fitness of students; organising Alumni meet at regular intervals to maintain and enrich alumni strength and relationship; and increasing the staff research support by providing facilities like reduction in work load, financial support, and On duty leave facilities.

Furthermore, to ensure staff retention by creating opportunities for professional development, promote facilities that support excellent teaching, reducing administrative burden by introducing automation in finance and accounting; promoting collaboration with the nearby Organisations and Industries by signing MoU with them, conducting regular meetings with the staff to maintain transparency and accountability, organising more number of supportive programmes on transferable skills, arranging more Faculty Development Programmes to update and upgrade the skills and knowledge of the staff, promoting college-school interaction by conducting programmes and exhibitions for the school students; and by maintaining good rapport with the School Management, to meet the needs of the society by introducing new courses and developing Entrepreneurial Skills among the students by organising EDP stalls and establishing Mushroom Cultivation and Vermicompost units in the college.

The accomplished endeavour of the college has been the mushroom cultivation which enables to develop the entrepreneurial skills of students. The Institution focuses on providing education along with the practical knowledge, entrepreneurial skills to motivate rural women students to be the successful entrepreneurs. So the college offers Certificate Course in **Vermicompost and Mushroom Cultivation**. This course is initiated and run by the Department of Biotechnology under the guidance of the Founder Secretary and **IQAC** with the assistance of the Principal, Head and Staff of Department of Biotechnology and 120 students from various departments. The mushroom grown is distributed to the students and staff of the college at a reasonable profit.

This course is to equip the students to utilise minimum space without sophisticated and complicated instruments, less investment and using agri-wastes. This course requires less skill; hence, the slow learners

with less employability skills are also able to make use of the opportunity.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The strength of the Institution may be assessed in terms of its administrative structure. The college is provided with an effective administrative set up with the President, Founder Secretary, Joint Secretary, Governing Council and Advisory Committee Members.

It has a well-defined decentralized organizational structure to co-ordinate the academic and administrative functions of the Institution.

<https://drive.google.com/open?id=17x6D6iI9abZvRJU2et4ligx8PcKyu265>

The college is run by Sri AdiChunchanagiri Shikshana Trust, Mandya District, Karnataka. **Padmabhushan Jagadguru Dr. Sri Sri Sri Balangadharanatha MahaSwamiji** is the **Founder** of the Institution. The **President** of the trust **Poojyasri Jagadguru Dr. Sri Sri Sri Nirmalanandhanatha MahaSwamiji** is the **President** of our college. Under the guidance of **Founder Secretary**, the day-to-day administration of the college is maintained and governed by the **Joint Secretary**. He is well guided by the **Governing Council** and the **Advisory Committee**.

The major policy decisions are taken by the Governing Council. As soon as they are approved by the Advisory Committee in the form of resolution, they become the rules and regulations of the College Administration.

The academic affairs of the college lie within the purview of the Principal and Vice Principal. The Principal serves as the bridge between the Management and the Teaching Staff and also between Teaching Staff and the Non Teaching Staff.

Quality is the anchor of Higher Education and assuring quality education is the primary duty of any college. Our College has constituted Internal Quality Assurance Cell (**IQAC**) as per the norms of **NAAC**. It meets periodically and reviews the activities, planned meticulously for the future and recommends the innovative practices.

Each department is managed by the Head of the department to perform the day-to-day activities which includes teaching, learning and co-curricular and extracurricular activities. HODs conduct the meetings with the staff members of their departments after the Principal's meeting.

As part of the organizational arrangement, the Institute has different bodies / forums / committees for the smooth functioning of the College. These Functional committees are formed at the beginning of the year and are assigned with respective tasks for the effective implementation of other Co-curricular and Extra-curricular activities. Each committee comprising of staff, administrative staff, students who are involved in the planning and implementations of such committees and they have to report to the **AAA**.

The Office Administration is supervised by the Office Superintendent. Various administrative duties are assigned to the support staff of the office.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**
- D. Any 2 of the above**

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The Institution sincerely follows the norms given by the affiliated University, UGC, Government of Tamil Nadu, TANSHE and the guidance given by the Governing Council of the college. The Governing Council of the college develops various plans which includes to expand infrastructure, to add more facilities in digital library, strengthen the facilities of library, extension of Herbal Garden, establishment of English language lab, Tamil Virtual Lab, Commerce & Psychology Lab, to construct Indoor Auditorium, increase staff research support, ensure staff retention by creating opportunities for professional development, provide facilities that support excellence in teaching, reducing administrative burden, promote collaboration, promote transparency and accountability, supportive programme on transferable skills, promoting college-school interaction, FDP programme for staff and introduction of new courses.

Several committees are framed by the Principal with the consultation of the Vice Principal. Such committees are Admission Committee, Anti Sexual Harassment Cell, AntiRagging Committee, Equal Opportunity Cell, Career Guidance Cell, Placement Cell, Entrepreneurship Development Cell, Internal Complaint Committee, Anti Corruption Cell, Industry Institution Linkage Cell, Examination Cell, Disaster Management Cell, Health Club, Women Cell, Vigilance Cell, Magazine Committee, Research Committee, Discipline Committee, Grievance Cell, Library Committee, Alumni Association, PRO Committee, Laboratory Committee, Infrastructure Committee, College Union, Ward System Committee, Counselling Cell, Fine-Arts Committee, Calendar Committee, Timetable Committee, Assembly Committee, Certificate Course Committee, Bridge Course Committee, Parent-Teacher Association, Consumer Club, Sports Committee, Grand Parents Committee for flourishing college activities and organising the general functions like College Day, Sports Day, Graduation Day, etc. Opportunities are provided to the students to organise various programmes, and the guidance is given by respective staff members.

The Management maintains cordial relationship with the staff by conducting periodical meetings with them. Because of such cordial relationship, the staff members feel free to provide their suggestion for the welfare of the Institution, which in turn approved by the Management and resolution was passed for the implementation. One of the suggestions actively implemented is Grievance Redressal Committee.

The college has certain mechanisms to redress grievances. The Grievance Redressal Cell, Anti Sexual Harassment Cell and Antiragging Committee work towards the redressal of grievances. Awareness is given to students about the members and functioning of these Committees. The grievances of the students and

staff members are directed to these cells through the Principal to be solved. Grievance Boxes and Suggestion Boxes are placed in the college. The Grievance Redressal committee conducts meeting periodically to analyse and solve the grievances. The College feels proud to say that so far no complaints or grievances have been dropped into these boxes.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Staff members are the greatest assets of an Institution. An Institution escalates along with the individual growth of the staff. Hence, the Management takes necessary steps to provide effective welfare measures to boost up the professional development of teaching and non-teaching staff. On duty leave is provided for the staff members who are pursuing their research work and attending National/International Conference/Seminar/Workshop conducted at other Institutions and Universities.

All the non-doctoral staff members are encouraged to get enrolled for Ph.D. programme. To promote Research Excellence, 50% subsidy of Ph.D. Registration fee is offered to the staff members by the Management. Besides, the institution provides Rs.500/- for Paper Presentations and Publications of the staff. Free bus facility is provided to all staff members and free boarding and lodging for hostel staff members. Contributory Provident fund is paid by the institution as per the statutory rules. Group Medical Insurance scheme is provided by the institution to all students and staff, and has been renewed annually.

Staff Union is the part of College Union that represents all staff concerns to the Management and the Management is ever ready to respond to the suggestions and grievances of Staff Union. Staff can avail interest free festival advance up-to Rs.15, 000/- repayable in 10 months. The Management provides necessary guarantees to the staff, so that staff can arrange loan from the bank where the salary of the staff is paid. With the guidance of the Management, Staff Welfare Fund is maintained by the staff club. Casual leave/Medical leave is provided for all staff. System with internet facility is given to all departments.

The following facilities are also provided to staff by the Institution, which helps in maintaining healthcare, morale, safety and satisfaction:

1. Maternity benefits. 2. Medical leave. 3. Yoga classes. 4. Fitness Centre etc.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 39.72

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
41	44	9	19	18

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 15.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	19	17	14	8

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 13.32

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	11	8	7	5

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal to Staff is a continuous process of identifying, evaluating and developing the work performance of staff, so that the vision and mission statement of the college are more effectively achieved. This mechanism also helps to improve teaching and learning process.

The College has developed a Staff Assessment System for capturing all information on multiple activities, like attending seminars/conferences, paper presentations, publication of papers, publication of books, functioning as resource persons outside the institute, appointment in committees outside the Institute, etc. The faculty members are required to inform the Research Committee along with documentary proof of their involvement in such activities. The Research Committee in turn captures all those details in the said system with the help of computer.

Staff assessments are made based on self - appraisal report and students' feedback as per the format provided by UGC. Feedbacks on teaching and relevant entities are obtained from parents during the parent - teachers meeting.

At the end of every academic year every staff has to submit self-appraisal report which includes details like general information, academic qualification, research experience and training, research projects carried out, seminar, conference, symposia, workshop attended, teaching experience, innovations and contributions in teaching, extension work/community services, membership in professional bodies and societies, etc. The Principal analyses the performance appraisal form and submitted to the Management for their perusal.

Performance appraisal for non-teaching staff is done based on their efficiency of completing their respective tasks, their communication skills and computer knowledge, knowledge of online submission, representation in various committees, training programme attended, preparation of data for **NIRF** and **NAAC**, preparatory work for auditing. Personal interview and appraisal is held for the teaching and non-teaching staff by the Management and Principal to discuss about the appraisal reports and the career advancement of the staff. Other reports like Feedback received from various Stakeholders are reviewed seriously and respective response is followed.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The financial transaction of the organization is placed for auditing to ensure proper utilization of the fund. As the college is self-financing one, it helps in some extent to prepare budgets and judicious planning.

In accordance with specific rules and regulations of the government, financial statements are prepared by the College office and submit for External Auditing to present an unbiased and independent Audit Report. Every year the external auditing is carried out by the auditors of MahaSamastana Mutt, Bengaluru. The last audit was completed on 5th June 2018 and there was no discrepancy reported. The internal audit is done by the Management periodically.

Internal Audit helps the Management to accomplish the vision and mission by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of the college and governance processes. In our College the Internal Audit is done by the Management with the core objective of the Utilisation of Fund from various sources like Government / Non-Government effectively to the deserving students.

The NSS and RRC accounts audit is done by the University, and the Utilisation Certificate with vouchers has been submitted to the University. Generally the NSS and RRC Programme are funded by the Government of India and the State Government, and it is issued through Mother Teresa Women's University, Kodaikanal. The University issues both the regular and special camp fund to NSS and RRC fund for their regular activities in the college in the form of cheque at the end of every academic year.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In 1994, during the visit of our **Founder Padmabhusan Dr. Sri Sri Sri Balagangadharanatha MahaSwamiji** to Cumbum, made an appeal to the Okkaliga community members to contribute liberally for the commencement of an institution exclusively for women. His appeal was responded with much reverence. It had a powerful positive impact on the minds of the donors. They gave assurance with specification of the amount they prefer to donate and paid a part amount instantly. The Founder Secretary **Cumbum Thiru N. Ramakrishnan, M.A.** played a major and remarkable role in collecting the rest of the promised amount from the donors. The contributions made by the donors were the primary and principal financial resource of the college. It was initially spent for construction of the building and for getting Course Affiliation.

Before the commencement of each academic year, a meeting is held by the Principal to submit the budgetary proposals for that academic year, based on the submissions made by the Heads of the department and the Office Superintendent, the different activities entailing financial commitment are prioritised. Quotations are called for and decisions are taken based on quality, price and the reliability of the vendors. The bills and vouchers are scrutinized at different levels by the Heads of the Department, office assistance, office superintendent and the Principal. Internal auditing is done annually in the college and appropriate measures are taken immediately if any adverse audit remarks are made. Stock verification is done meticulously at the end of every year.

The present Institutional strategies for mobilisation of fund are as follows by getting Tuition fees from students and getting Hostel fees from hostel students. Funds mobilised are utilised for the development of college and provide remuneration to the staff members.

The college has received fund from TNSCST, Chennai for creation of scientific awareness among students, self help group and farmers of this area. Staff also apply to various funding agencies for organising Seminars/ Conferences and Research Projects. The Registered Alumni Association donate funds for the expansion of infrastructure inside the college.

Spacious playground and well-equipped library is effectively utilised by the students in their games hours and library hours during and after working hours. To maintain the physical fitness of the body, hostel students are using Gym during morning and evening hours. Staff and students make use of the Laboratories for their research purpose. Our College has been one of the Centres for all competitive examinations conducted by the Tamil Nadu Public Service Commission.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC was established on July 2010 with the objective of qualitative and quantitative enhancement of the college. Its quality assurance strategies and best practices that are adopted in transparent manner is the hallmark of the administration of the college, receiving the curriculum, obtaining the feedback and analysing it for improving curriculum to Mother Teresa Women's University, the implementation of ICT, teaching and learning methodologies, monitoring the CIA regularly and analysing the feedback of students on curriculum. Ensuring that the ICT Classrooms are used effectively, analysing the pass percentage of students and comparing with University pass percentage, monitoring the attendance of the students, frequent absentees are counselled by senior staff, conducting bridge course and remedial course. The **IQAC** of the college aims at the 'Holistic Development of students', and sensitizes staff on quality assurance processes formulated for collective thinking, and cordial relationship which enables the progress of the institution. Introduction of e-library and **INFLIBNET**, enhance research quality, and for the improvement of skill and knowledge for teaching and non-teaching staff members, initiating each department to offer new certificate courses for every year, establishing Readers Club to develop the reading habit among the students, insisting the Management to provide financial support to the staff members for research publication. The best practices implemented by **IQAC** of our college as follows:

1. Establishing Readers' Club:

The main objective of Readers' Club is to inculcate the habit of reading newspapers and books, to develop reading comprehension, grammatical skills, writing skills, critical analysis and to reinforce the idea of education that takes place outside as well as inside the classroom. Thereby, the college Management has subscribed for the students copy of 'The Hindu' newspaper and distributed in the ratio of 4:1 to the students. Students are grouped into teams and asked to select unfamiliar words they come across on their own interest from the newspaper to create a wall dictionary in their classrooms. They are asked to notate the important points and indulge in a short discussion for every week. Feedback is given by the staff to the students based on their performance.

The reading activity automatically improves the students' language skills that enhances their competency in English language to meet the challenges in the current Scenario.

2. Financial Support for Publications

To strengthen the Research Departments and focus on specialized research leading to patents, publications and to develop scientific temper and research culture and aptitude among staff, **IQAC** recommended the Management to provide financial support to the staff members to participate and present papers in National and International Conferences. As a result, from the year 2015-16 Management decided to provide 50% financial support to the staff in the registration fee for participating and presenting papers in National and International Seminars/Conferences and for publishing research papers in journals with high impact factor. This facilitates the staff to enhance their subject knowledge and the development of holistic and integrated personality.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC receives feedback from students every year using feedback questionnaire, which seeks information like curricular aspects, teaching-learning methods, staff programs and institutional programs. By analyzing the feedback from the students steps are taken to improve overall performance of the college. The Academic Council consisting of the Principal, the Vice Principal and Heads of the Department that plans monitors and reviews teaching- learning and other activities of the Institution. At the end of every programme and in some important occasion's feedback and suggestions regarding the programme is obtained from the students and staff. Suggestions are considered while framing policies related to the Institution.

The College Union meeting is held in the beginning of the semester to discuss the respective activities of the semester. Heads of the department allocate subjects to their staff as per their specialization. The staff submits the Lesson Plan for their respective subjects before the commencement of the semester through their Heads of the Department. Senior staff are asked to review the teaching of junior staff members. Continuous Internal Assessment (CIA), Assignments, seminars, parent teacher meeting, Class counselling and Class Committee meeting are the measures to review the teaching learning process.

Examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC

1. Centralised system is followed for Internal Examination.

The college has generated a mechanism for reviewing the teaching and learning process in which staff are asked to submit the lesson plan for the subject to be handled at the end of the previous semester itself. Head of the departments and **IQAC** members review the percentage of syllabus completion and syllabus compliance report. At regular interval of time CIA tests are organised by the examination section uniformly for all the Departments. As a result, there is an improvement in the quality in teaching and learning, to make the teaching more effective the ICT classrooms enables the faculty members to accomplish their needs adequately. This process enhances teaching efficiency of teachers and subject knowledge of students.

2. Remedial Coaching

Remedial coaching is organised to close the gaps in learning. The methodology adopted in remedial coaching is to provide coaching to SC/ST, physical disadvantaged, Minority and weak students. They are taught the areas in which they have been weaker, conducting test on the respective topics and recording the marks scored. As a result, because of remedial coaching good academic result is obtained by each department. It also increases the level of self-confidence among the students.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 18.8**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
24	25	19	17	9

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above**B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** B. Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

Sl.No.	Particulars	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018
1	Number of students admitted	552	514	582	598	563
2	Number of Courses	20	20	20	20	20
3	Number of Certificate Courses	7	10	11	11	11
4	Result in Percentage	94	91	86	85	87
5	Number of University Rank Produced	15	16	13	12	-
6	Number of Books Purchased	165	285	286	1296	309
7	Number of Volume of Books in Library	6126	6411	6697	7993	8302
8	Number of Journals	16	46	46	20	20
9	Number of Magazine	10	10	16	10	10
10	Number of Seminars / Conferences / Workshop Attended	23	36	39	90	56
11	Number of Research	-	-	-	3	21

	Publication					
12	Number of FDP Organized	5	6	8	11	13
13	Number of IQAC Initiatives	9	17	19	25	24
14	Number of Placement	29	18	26	16	37
15	Number of ICT Class Room	2	2	2	2	6

Staff members are motivated to attend more number of national/international seminars, conference and workshops by providing 50 percent of registration fee by the Management. It increases the research aptitude among the staff. As a result more number of staff members attend seminars, conferences and present and publishes their papers. **AAA** is done by the **IQAC** members and the audit report is submitted to the Management. Feedback is discussed with the concerned department and suggestions are given for their development.

More number of certificate courses is introduced as a result of initiative taken by the **IQAC**. Each department offer course catering to the need of the society and provide employability competency among the students. Students of all departments utilised the opportunity and equip their skill and knowledge.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 60

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	20	8	9	11

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

a) Safety and Security

The College is committed to the safety and security of its students. The college employs Security Guards and has installed CCTV camera throughout the campus. To facilitate the students to commute, the college provides bus facility. The buses pick up and drop the students at different stops, assigned across the district. College has adequate number of buses and van. The college hostel has continuous power supply, CCTV cameras and 24X7 security services. In order to maintain good health and safety, the college provides RO water and healthy diet. To maintain hygiene, Nappy burn is kept in common restroom. ID cards are issued to students to spot out strangers.

Visitors are monitored. In security room, in and out register is maintained. Those outsiders and hostel inmates have to enter the time of in and out. Outsiders are verified and allowed inside our campus. A different ID card is issued to the visitors. Day scholars if they go out of the campus during the working

hours they should get gate pass. All the departments, hostel, canteen, Office and Principal's room are connected to security room through intercom which provide easy communication. Electrical fittings are continuously monitored and defective ones are removed and replaced. Fire extinguishers are maintained properly. College is a green campus and weeds are cleaned to avoid snake menace. We have a compound wall in front of the college to a length of 2026.6 feet and height of 10 feet. This provides safety and security to the college.

b) Counselling

The college has a Counselling Cell, which addresses the needs and problems of the students at their intrapersonal, interpersonal and social levels. It is also to help the students deal with day-to-day problems, issues, crisis and trauma. Some of the common issues are lack of concentration, inattentiveness, poor memory, exam fear, decision-making, and lack of self-confidence, low self-esteem, anxiety, extreme fears, obsessions, depressions, suicidal intention, and confusions, handling relationships in personal and family life.

Ward system also helps to monitor the behaviour of the students. Most of the students show good result after counselling. The Students are monitored under mentor system in which each group has 20 students with one staff. The college maintains the record as confidential. Any problems pertaining to students are discussed and remedy is taken. Good relationship is built between staff and students. Most of the students feel comfortable with the counsellor to let out their issues. Staff members have been given a training on psychological counselling at MSChellamuthu Trust & Research Centre, Madurai.

c) Common room

The college has a common room for students to refresh themselves. The room has been nicely provided with full size mirrors and other required facilities. Magazines are also available in the Common room with bulletin board to satisfy the readers' expectation.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 1.39

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 1095

7.1.3.2 Total annual power requirement (in KWH)

Response: 78576.67

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 45.16

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 8064

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 17856

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid waste management

The institution practices Landfills and Incineration for solid waste management. In Land filling, a large pit is dug and biodegradable wastes are dumped. Such dumped wastes do decompose and it is utilised as composting manure. The college is a green campus hence lot of plant waste accumulates everywhere. These plant wastes are accumulated at a particular place and converted into compost by standard procedures. Coloured dustbins are kept at different sites, so that wastes can be segregated. Waste papers are sold out. Canteen and hostel wastes are segregated into degradable and non-degradable. The degradable wastes are dumped for compost making, and non degradable wastes are sold out. Chemistry, Biochemistry, Biotechnology and Physics lab waste bottles, plastic bottles and metals are also sold out to vendors, and expired bio-chemicals are autoclaved and buried. Microbes and culture media are autoclaved and disposed.

Liquid Waste Management

The wastewater from hostel kitchen and bathrooms is partially sedimented and purified water is used for irrigation of kitchen garden, where many plantain trees are grown. Other types of wastewater are used for trees and herbal garden in the campus. Hence, the liquid Waste Management system followed by the institution enables the campus to be an environment friendly.

e-Waste Management

The institution follows the optimal usage of Electronic instruments. The minor repairs are set right by the Lab assistants; and the major repairs are carried out by the professional technicians. The worn out machines/instruments are discarded from the college to the local dealers. UPS Batteries are recharged / repaired / exchanged by the suppliers. When they fall out of use, they are handed over to the agents of respective electronic equipment. Old computers are used in the lab to study the hardware setup of computer by the students. e-bins are kept in the campus to drop the e-waste if any.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The rainwater harvesting technique is practised in the campus as a means of enabling one of the effective Green practices to retain and maintain the Eco-campus atmosphere of the Institution.

Hence, the college has two rainwater harvesting structures to collect rainwater. The harvesting structure provides the purified form of rainwater. It helps to increase the level of ground water in the college campus, which is free from chemicals and dust. This is an alternative way of reducing the quantity of water acquired from other sources which is used for various purposes. This resource is a solution for the water scarcity particularly during summer season. Water collected from various surfaces and platforms, particularly from rooftops and hardsurfaces is also stored for later use. Thus, the Institution practices the above said methods that are used for water conservation. Thus, these natural water storage methods provides warm water in all seasons.

These rainwater harvesting methods helps for easy percolation of water into soil structure, thereby, the humidity of the campus soil is eventually maintained. So, our Institution hasn't ever faced water scarcity in its history. Furthermore, inside the college premises, rainwater harvesting pits have been structured in the places where the rainwater flows heavily during the rainy season. Rainwater flowing in the hardsurfaces are directed to the pits through the pipes.

The rainwater thus harvested through various methods not only increases the ground water level, it is used to fulfill so many water needs of the Institution - since the rainwater is hazardous free and it recharges the groundwater positively by diluting fluorides, nitrates and its salinity. Thus, the plants and trees that are grown using the water are overwhelming with lush green. The most particular entity to be insisted is that the rainwater harvesting process helps to reduce the electricity bill, thus emphasising the energy

conservation.

As of now, the Institution has implemented two rainwater structures and enjoying the respective benefits. Besides, the Institution has planned for two more structures in future to have effective usage of rainwater.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- **Students, staff using**

1. Bicycles

Transportation is provided from the college to nearby villages in and around Cumbum Valley. Because of this, the students do not use bicycles. Our college is located on the national highways Cumbum - Kumily NH away from the city, it not advisable for the women staff and girl students to use bicycle.

1. Public Transport

As the college is located on the Cumbum-Kumily National highways, conveyance is much feasible for the students and other stakeholders. Around fifty students are using public transport to commute to college.

1. Pedestrian Friendly Roads

All the vehicles are stopped at the entrance of the college and no vehicles are allowed beyond it. So, it is a vehicle free zone and doesn't require pedestrian friendly road.

4. Plastic free campus

The College Management, staff and students have made a commitment to reduce their plastic footprint; pledging to measurably reduce plastic pollution and the institution is a plastic free campus. The students are instructed about the values of environment to create awareness on ecosystem. To maintain the cleanliness, student representatives take care to monitor the classrooms as well as campus with their own interest. The students and staff are advised to use cotton cloth bags instead of polythene bags. Only

polythene bags, which can be reused /recycled, are permitted inside the college campus. In canteen, glass or silver tumblers are used. No plastics tumblers in hostel or canteen are used by the students and staff. Single use plastic or polythene is not allowed in the campus.

- **Paperless office**

The college has started to maintain paperless office to encourage the importance of environment issues by reducing printout copies and using double side of the paper without margin and space. Most of the e-mails sent by statutory bodies are stored as soft copies only. Office is fully automated to regulate the work for easy access.

- **Green landscape with trees and plants**

The campus is situated in green ambience covered with various trees. During various occasions the college organises sapling plantation programmes. ECO Club helps to maintain the green environment. Bamboo, a native plant is grown in large numbers and it acts as a carbon sink. The Mutt area of the college is maintained with organic guava and banana plantations. Green audit is done by the Eco Club and they maintain the Herbal garden. NSS also helps to maintain the cleanliness of campus.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.75

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.24	2.3	3.03	1.28	2.64

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 44

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	7	6	5

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 43

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	7	5	5

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 81

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	22	17	14	12

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The students should know the value of great Indian freedom fighters and how they sacrificed their lives to our country. Hence, the college celebrates important National days like Republic day, Independence Day, Yoga day, etc. If a person accomplished his life in a famous way, it should be celebrated in a great manner. In that way the college has concentrated on the historical background of Indian personalities and their life style. To spread out the power of strength to the students to recollect their memory and refresh their spirit by knowing the stories of great personalities in this occasions. These valuable things should be followed by the students to show their gratitude to the nation. Such festivals inculcate the feeling of patriotism, thereby every Citizen has to contribute to the progress of our Country. By celebrating national leaders' anniversaries, the students learn to lead a peaceful, humanitarian and non-violent life. During the National festival celebrations, messages about successful freedom of our country, constitutional rights, Sacrifices of great martyrs, etc., are given to students. The college periodically conducts programmes with external resource persons to talk about the national emblem, national identities, and historical events of the nation to impart strong feeling of patriotism in the minds of students. Besides, the college gives importance to celebrate the colourful festivals within the campus throughout the year.

Various regional, spiritual, religious and social festivals also be conducted inside the campus to enable unity among the students. The interesting facts about national leaders' struggles and the ways they did overcome also be described in detail at various occasions. The valuable speech on this will make the students to respect those eminent personalities and to realise their struggles. The simple information may be known already but it should be recollected by celebrating such auspicious occasion and the relevant facts should be related with current social issues.

The soldiers who guard India's border and deal with the security threats and situations made the Indian army one of the most powerful one. The soldiers of India may take up volunteer responsibilities to give valuable service in directing and leading youth groups. The service to the community enhanced by the commitment of soldiers who sacrifice their life to the nation. This kind of information brings students together and provides an opportunity to learn more about the country. Celebrating national festivals in academic institution is a learning experience to the students.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and

auxiliary functions

Response:

The Institution follows a complete transparency in all aspects before taking any decision. The meetings are organized with the Management, Committee Members, Principal, HOD and staff, where the matters are discussed and finalized.

Budget is allocated according to the requirements of the department and the committee members verify it before proceeding the process. When the process is going on, the decision is considered and confirmed by the authorities. The college frames yearly budget for the maintenance of transport, infrastructure, power supply and generator, furniture, library, eco environment of the campus, and to organise national, international seminars, workshops and other functions. Insurance policy coverage has been given to staff as well as students community.

In Academic, the Institution follows transparency primarily through Handbook which includes Commencement of Academic year, No. of students and Staff, No. of teaching days, Schedule of CIA, list of staff, Important events & Festivals, Departmental activities, Conduct of Seminars, Workshops, Conferences, etc. The Curriculum is framed by the Board of Studies of Mother Teresa Women's University which is revised and updated once in three years. The syllabus has unit pattern in all papers of respective disciplines. Based on the defined curriculum, the Lesson plan for every unit of all subjects are prepared by every teacher in the beginning of each academic session of the semester. The daily progress is also recorded in the teaching plan, which is verified by the Heads of the Department. According to such preparatory works, the Internal Assessment is done in a transparent manner.

The college website is updated along with other existing practices of Circular to all departments, Display of Exam timetable in General and Department notice boards to disseminate all necessary information regarding Internal and External examinations to the staff as well as students.

The Internal Assessment and evaluation process is done as prescribed by the Mother Teresa Women's University; it is made transparent to Parents, Students and Faculty who are the stakeholders of the college as follows:

For the students, all details regarding the CIA for whole semester is available in the academic calendar which is displayed on the notice board and on college website right from the beginning of every semester; thus, the Academic calendar includes all circulars and activities such as schedule of Internal exams and the final university exams, and teacher - parent meeting etc.

The Institution follows the transparency in the Exam system such as, Formal standardized periodic tests with question papers are conducted thrice per semester; Submission of question papers well in advance by the faculty members avoids unnecessary chaotic state at the time of tests; Maintenance of mark registers by all departments serves the purpose of benchmarking the students periodically; and Preparation of questions for periodic tests and model examinations on the university question pattern.

Without any interference, the college gives support to teaching and non teaching to innovate new strategies to construct powerful ideas.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

TITLE OF THE PRACTICE: CERTIFICATE COURSES

OBJECTIVES OF THE PRACTICE

- (i) To create better job opportunities for backward women by means of job-oriented and need-based training courses.
- (ii) To empower women by developing human capabilities through non formal education and short term programme.
- (iii) To enable women to avail self-employment.
- (iv) To bring about attitudinal change through moral boosting and confidence building exercise

CONTEXT THAT REQUIRED INITIATION OF THE PRACTICE

Certificate course programs of study are explicitly vocational and require fewer credits for completion than degree. In one hand, these credentials could be tightly coupled with local labour market needs and provide students with tangible skills that could help them get jobs.

Skill based certificate courses are offered to students to equip them to face the current challenges in job market. The institution especially aims to start and train the student in a particular skill. It offers short and part-time Certificate and Diploma courses in various fields. The syllabi for all these job-oriented courses are planned carefully. The objective is to impart skills and make the students confident and professionally competitive. All the courses have practical component incorporated which give hands on experience to the students in various skills.

THE PRACTICE

All students are categorised into various groups to attend the Certificate courses like **Yoga, Communicative English, Animation, Tally, Front Office Management, Driving Technology, Women Studies, Mushroom Cultivation and Vermicompost, Food Processing and Preservation, Medical Lab Technology, Art and Craft, and Aptitude**. Each group is placed under the charge of one teacher who is entrusted with the responsibility of developing rapport with the group and monitors their progress.

Students are not allowed to skip from the course. Courses are offered to all the students. It is mandatory for students to enroll in any certificate course will fetch additional credits.

At the close of every academic year, the report of each class is submitted by the Heads of the Department. The report contains the improvement shown by each student which is judged by the performance of students obtained at the classes. It also indicates the attendance in percentage.

EVIDENCE OF SUCCESS

The students who have responded positively and co-operated with the faculty underwent a remarkable change in their performance. They successfully overcome the transitional problems. The course makes everyone as a strong person in their curriculum.

As the courses are given with unique features and methods to suit different category of groups, the impact is noteworthy in the curricular and co-curricular performances. This course enables the students to come up to the level necessary for pursuing extra talent.

It enables the SC/ST and educationally backward minorities to become self employees. This will in turn help them in getting employment in state and All India Services.

By the implementation of this programme, a justification is made to the vision, mission and core objectives of the institution.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

1. The working hours run from 9.30 to 3.25 pm. The certificate courses are organized in 6th day order. Our students are from a maximum distance of 40 kms. The students from remote hamlets within a radius of 25 kms, find it difficult to attend the classes as it will delay going home. So it is not possible to offer this course in evening time after college hours.
2. The involvement, interest and voluntary participation of students are not up to the expectation
3. To combat all these obstacles the college has introduced a new strategy. Instead of retaining the students within the campus till 4 pm, they are allowed to go home earlier by leaving the campus at the stroke of the last bell at 3.25. They are instructed to do certain assignments at home according to their convenient time with the needed materials. But they should make it a record and submit them to the faculty in-charge.

TITLE OF THE PRACTICE: COLLEGE SOCIAL RESPONSIBILITY

Objectives of the Practice:

College proves its social responsibility by involving extension activities for the benefit of the society at large. It is mandatory for the UG students to take up any one of the extension activities such as NSS, YRC and RRC. College has collaboration with local, district, police, private hospitals, public health departments and NGOs to carry out the extension activity.

CONTEXT

The extension activities carried out are essential as there is unsustainability in demographic trends, pattern of social life, modes of cultural life, economic system, moral and spiritual modes of behaviour in India. Hence extension activity concentrated on sensitizing neighbouring community on environmental, biological, social, cultural, economic, political and moral-spiritual sustainability. Extension activity results in benefits to the local community at large, attempting to create a vibrant India. For example campaign on Swachh Bharath mission, importance of Tree

plantation, awareness on AIDS, Pulse polio and Voters Rights are taken to people by students ultimately results in success. This evidence through the success of Swachh Bharath mission ,reduced incidence of AIDS ,Polio eradication India and increased voting percentage.

THE PRACTICE

Programs organized

NSS, ECO CLUB and Department of Biotechnology

Plant saplings, Identification and Abolition of mosquito genic places, participation in Swachh Bharat Mission, Herbal plant cultivation, sensitising farmers on organic farming, ill effects of fertilisers and pesticides, awareness on swine flu and dengue.

NSS, YRC & RRC

Awareness on Ill effects of alcohol and smoking, blood donation camp, medical camp, awareness on organ donation, sensitizing public on communicable and non communicable diseases. Taking pledge against corruption, Visiting orphanages and donating food and clothes, celebration of birthday of important celebrity.

NSS, Department of Commerce and local Administration

Rally on voter's awareness, importance of Aadhar card, PAN card, linking Aadhar and bank account under KYC. Cashless economy, digital transactions.

NSS and Department of Nutrition and public health department

Importance of balance diet, Dental camp, eye check-up camp, significance of millets food, awareness on Yoga.

NSS and Women cell, local administration and NGO's

Women's rights, Women empowerment, Celebration of women's day, Breast feed week celebration, Self defence, Menstrual hygiene, Cervical cancer, Anaemia, Women literacy, Talk on women celebrities.

NSS and ECO CLUB

Plant saplings, conservation of water and electricity, Rain water harvesting, ill effects of polythene, Degradable and non degradable waste, judicial disposal of E-Waste, Use of Renewable energy.

NSS and Department of Computer Science

Sensitising public on gadget addiction, digital transaction, Precaution while using ATM card.

Evidence of success

The college feels proud by its social responsibility. Impact of these practices has been mentioned below

(i) Voting percentage increased during Assembly and Parliament Elections.

(ii) People learned about waste management.

(iii) Community realise the importance of medical check-up, came to know the mosquito genic places, importance of blood donation.

(iv) Local women have got awareness of their rights, importance of women literacy, menstrual hygiene and other health issues.

(v) Neighbouring community realised the importance of water and electricity conservation, thereby have fitted LED bulbs and lamps, and energy efficient electrical appliances.

Problems encountered and resources required

One of the major constraints is fund and it has been sanctioned by Management at present. The college needs funds from the affiliating university and state government to implement college social responsibility activities in an effective way.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college ensures quality education to the womenfolk of Cumbum green valley, an educationally backward area. Its commitment is to instil in all learners self-confidence, individual integrity and civic sense. It aims at creating far-sighted and responsible citizens who will certainly be the real human resource asset of future India. The Institution does follow certain significant features to inculcate agriculture related entrepreneurial skills within students.

Mushroom Cultivation and Vermicompost have been the distinctive practices as a means of justifying the vision framed by the Institution according to the need of rural women students. The Institution does since realize the fact that the value based quality education should encompass the Earth-centric ethics rather than fabricating the Earth to be an 'Anthropocentric'. The educational system should promote the earth focussed thinking instead of considering man is the most significant element of existence. Hence, fostering on inculcating Eco-friendly attitude within students, the institute has integrated Mushroom Cultivation and

Vermicompost with academic curriculum as cross-cutting issues of Environment. The accomplished venture of Mushroom Cultivation and Vermicompost has been possible with the genuine cooperation and coordination of staff, students and Management.

Our Institution is located amidst the agriculture based villages, and most of the students are from the families where their sole profession is Agriculture. Hence, the students are naturally with the interest and ideas of agriculture. Furthermore, the unfortunate thing is, most of the students get married in their early age and settle down in the same realm. So, they don't get the chance of leaving outside for work yet they have the interest of self earning.

The Management has been ever much serious about the students' interest of self earning and the measures of fulfilling it. Thus, considering all the advantages such as the students' Agri-background and their interest of self earning, the Management came up with an excellent concept of enabling the students to be Agri-related entrepreneurs. In fact, this is the concept that the whole world is in need of. As a result, the management has implemented the practice of Mushroom Cultivation and Vermicompost in the campus itself, and the students are trained up to be the successful entrepreneurs after completing their degree, thereby, their wish of self-empowerment is fulfilled.

Mushroom Cultivation and Vermicompost practices are taken care by the Departments of Biotechnology and Biochemistry respectively. In Mushroom cultivation, no external labourers are involved, but only our students and staff do involve themselves voluntarily. There has been a separate room with the availability of all favourable entities for Mushroom Cultivation. Thus produced mushrooms are sold at reasonable price preferably for the staff and students, and the remaining is sold for outside shops. For Vermicompost production, external labourers are used under the supervision of staff and students. Thus produced Vermicompost is sold to others.

The practical involvement of students in Mushroom cultivation and Vermicompost production enables the students to be the well-trained personals to carry out business with social usability, furthermore, their wish of becoming entrepreneurs also be fulfilled. Hence, the Institution justifies the vision by letting the ways for rural women education and empowerment through the distinctive Agri-related practices of Mushroom cultivation and Vermicompost to the students.

The college feels happy that it is imparting quality education in all its dimensions to the rural women folk in order to bring about their self-assertiveness and empowerment, that its vision.

File Description	Document
Any additional information	View Document

5. CONCLUSION

Additional Information :

The institution ever strives for its best contributions to enhance various facilities and privileges to provide quality education to the rural women students. The management enables so many opportunities to the staff to upgrade themselves and disseminate the acquired knowledge to the students.

The faculty members have presented research papers in conferences and published in Journals. 50 faculty have published articles in national and international journals. The management provides financial support for publications and PhD pursuance. The management is very meticulous about the welfare of students and staff, thereby, the Group insurance has been enabled for all students and staff members.

The Ward system is followed to monitor the students' mental and physical health. The institute has enabled the students to empower themselves with Entrepreneurial qualities by having arranged EDP stall programme every year. Students' Cumulative records are maintained with the details such as Personal profile, Academic details, and other grievances to track their progression in all aspects. As a means of improving Multidisciplinary versatility of students, the institution has signed MoUs with various organizations. For the smooth functioning of life on campus, committees and clubs have been formed.

The emphasis on discipline, good hostel with assured safety, consultancy and extension services of our faculty members and students, industrial tie-ups are our grass roots while academic excellence is our main root on which our strength lies.

Concluding Remarks :

The college offers a student-centered education as a means of catering the diversity of students for the best output in academics, Sports, co-curricular, extracurricular and other activities. It promotes the use of technology for the enrichment of learning. Guest lectures and motivational speeches are periodically given to create awareness on the problems faced by women in the society, and remedial measures are provided.

The **Founder Secretary** being a socially responsible person regularly interacts with the students to give his valuable advice and motivation. The **Joint Secretary** anchors all the activities with distinction. **Poojyasri Jagadguru Dr.Sri Sri Sri Nirmalanandhanatha Mahaswamiji**, the **President** of the institution pays his visit to the institution periodically and inculcates ethical and moral values for the students with his sermons so that they become a part of the society with ethical values and knowledge steering our country to prosperity.

Since the primary level of any educational institution should be the source of producing good citizens, our Institution imparts moral education, value education, environmental education and sports education. It aims at self discipline and self regulated way of life to be adopted by every stakeholder of the Institution. The college yet a self- financing institution, has achieved whatever it has envisioned so far and it is definite that the college will reach furthermore greater heights if it is provided with adequate funds.

"Education is not information but transformation.

It is not mere instruction but construction.

End of education is discipline''.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Remark : As per provided Ph.D. certificate by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	4	4	2	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	4	2	2	1	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	4	2	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	2	2	1	1																	
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution.</p> <p>Answer before DVV Verification : 459</p> <p>Answer after DVV Verification: 448</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution</p> <p>Answer before DVV Verification : 465</p>																				
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.68</td> <td>0</td> <td>0.15</td> <td>0</td> <td>0.24</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.34</td> <td>0</td> <td>0</td> <td>0.15</td> <td>0.67</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0.68	0	0.15	0	0.24	2017-18	2016-17	2015-16	2014-15	2013-14	0.34	0	0	0.15	0.67
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.68	0	0.15	0	0.24																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.34	0	0	0.15	0.67																	
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p>																				

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	3	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
21	3	0	0	0

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18	45	4	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
18	45	4	1	1

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	10	8	8	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
21	9	8	8	2

Remark : As per e-copies of MoUs provided by HEI.

5.3.1	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 427 1046 562"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>3</td> <td>5</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 640 1046 775"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>2</td> <td>2</td> <td>1</td> </tr> </tbody> </table> <p>Remark : As per e-copies of awards provided by HEI of S. Deepika, R Rajeshwari, M Priyanka, K Raveena and A Vijaypriya.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2	0	3	5	3	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	2	2	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	0	3	5	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	2	2	1																	
6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1173 1046 1308"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>19</td> <td>17</td> <td>14</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1386 1046 1520"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>19</td> <td>17</td> <td>14</td> <td>8</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	20	19	17	14	8	2017-18	2016-17	2015-16	2014-15	2013-14	20	19	17	14	8
2017-18	2016-17	2015-16	2014-15	2013-14																	
20	19	17	14	8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
20	19	17	14	8																	
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1798 1046 1933"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>20</td> <td>8</td> <td>9</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 2011 1046 2089"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	12	20	8	9	11	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
12	20	8	9	11																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

12	20	8	9	11
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7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	7	6	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	7	6	5

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	7	5	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
22	4	7	5	5

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations